

Province of Québec
Municipality of Sheenboro

Regular meeting of the Municipal Council of Sheenboro held February 2nd, 2026, at 6:30PM.

In-person are present Pro-Mayor Michel Morency, Councillors Mary-Beth Jones, John Brennan, Karen Shea, Jean Gleason and Sara Lafreniere.

Director General Ashlee Poirier and Simon Tessier, Assistant Director General in attendance.

Mayor Doris Ranger is absent.

1. Opening of Meeting

The pro-mayor notes that there is quorum and calls the meeting to order at 6:30 pm.

2. Adoption of Agenda

023-2026 IT IS moved by Councillor Shea to adopt the agenda with the addition discussed.

Adopted

3. Conflict of Interest

No conflict of interest was declared.

4. Adoption of Minutes

A. Council Meeting Minutes of January 12th, 2026

024-2026 IT IS moved by Councillor Gleason that the minutes of the regular meeting of January 12th, 2026, be adopted.

Adopted

B. Special Budget Council Meeting of January 28th, 2026

024-2026 IT IS moved by councillor Gleason that the minutes from the special budget meeting on January 28th, 2026, be adopted.

Adopted

5. Question Period

Starting at 6:32 PM and ending at 6:40 PM.

Members of the public were present and asked questions to Council.

6. Administration

A. Payment of the bills

025-2026 IT IS moved by Councillor Lafreniere to pay the bills as presented.

Adopted

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS: I, Ashlee Poirier, Director General, hereby certify that there are funds available for the purposes for which expenditures to total 9 372.44 \$ proposed.

Signed in Sheenboro, Quebec
This 2nd day of February 2026.

Ashlee Poirier, Director General/Secretary-Treasurer

B. Draft By-Law 2026-001 “Bylaw Respecting the Imposition of the Rates of Property Tax and Service Taxes for the Fiscal Year 2026 and the Conditions for Tax Collection”

A notice of motion was given by councillor Brennan.

026-2026 IT IS moved by councillor Jones to adopt the draft by-law 2026-001.

Adopted

C. Draft By-Law 2026-002 “Regulations Concerning the Occupancy and Maintenance of Buildings”

A notice of motion was given by councillor Gleason.

027-2026 IT IS moved by Councillor Gleason to adopt the draft by-law 2026-002.

Adopted

D. Pontiac Journal

028-2026 IT IS moved by Councillor Brennan to participate in the 50th Anniversary of the Heart Institute at a cost of \$85 plus taxes.

7. Community

A. Parish Hall

Councillor Gleason discussed with council the importance of the Parish Hall in the community and would like to receive more information concerning the status/ownership of the hall from the parish council.

B. MADA

Councillor Gleason presented an update to council about the recent MADA meeting.

029-2026

C. CITQ (Corporation de l’Industrie Touristique du Québec)

IT IS moved by councillor Shea to allow the Municipal Inspector to approve all CITQ requests received for the year 2026-2027.

Adopted

8. Public Works

A. Double Vocation Grant

- WHEREAS the request for additional assistance for the maintenance of dual-purpose roads is renewable annually.
- WHEREAS the criteria concerning additional assistance for the maintenance of these roads are respected.
- WHEREAS the Ministry of Forests, Wildlife and Parks or the Ministry of Energy and Natural Resources and the transporters have already provided, at the request of the Municipality of Sheenboro, the appropriate information concerning the type and volume of the resource transported as well as the annual number of trucks that use the road(s) of the municipal network to be compensated;
- WHEREAS this resolution must be accompanied by a municipal plan showing the paths taken by the carriers in the case of a request for compensation relating to a route which has not been the subject of requests previously.
- WHEREAS the information included in the table below represents the heavy transportation situation for the current year.

Name of road(s) requested	Length to be compensated (km)	Resource transported	Number of trucks loaded per year
Sullivan Road	5.9 KM	WOOD	344

FOR THESE REASONS

030-2026

IT IS moved by Councillor Gleason and unanimously resolved and adopted that the council requests the Ministry of Transport compensation for the maintenance of the aforementioned dual-purpose path(s), over a total length of km.

Adopted

B. TECQ

- WHEREAS The Municipality has taken note of the Guide relating to the terms of payment of the government contribution under the Quebec Water and Community Infrastructure Transfer Program (TECQ) for the years 2024 to 2028.
- WHEREAS The Municipality must comply with the terms of this guide which apply to it in order to receive the government contribution which was confirmed to it in a letter from the Minister of Municipal Affairs and Housing.

IT IS RESOLVED THAT The Municipality undertakes to comply with the terms of the Guide that apply to it;

The Municipality undertakes to be solely responsible and to release the Government of Canada and the Government of Quebec, as well as their ministers, senior officials, employees and agents, from any liability for claims, demands, losses, damages and costs of any kind based on injury to a person, death of a person, damage to property or loss of property attributable to a deliberate or negligent act arising directly or indirectly from investments made through financial assistance obtained under the TECQ 2024-2028 program;

The Municipality approves the content and authorizes the sending of the attached work program to the Ministry of Municipal Affairs and Housing:

- SHEEN-001

and all other documents required by the Ministry in order to receive the government contribution confirmed to him in a letter from the Minister of Municipal Affairs and Housing

The Municipality undertakes to submit an annual update of its work program during the period from October 1st to February 15th inclusive.

The Municipality commits to making the required independent investments for the entire five years of the program.

The Municipality undertakes to inform the Ministry of Municipal Affairs and Housing of any changes that will be made to the work program approved by this resolution.

Adopted

9. Public Security

A. Hydro Quebec

Council was updated on the recent changes with Hydro Quebec to help with the frequent power outages. The municipalities of Mansfield and Waltham have been re-routed to the Cadieux substation in Bryson, QC while Allumettes Island, Chichester and Sheenboro remain connected to Ontario. This should reduce the demand/load shedding to avoid outages, particularly during the extreme cold which makes the system very fragile.

10. Environmental

A. Watercourse Designate

WHEREAS the Municipal Powers Act (S.Q. 2005, chapter 6) came into force on January 1, 2006, hereinafter referred to as the [M.P.A.];

WHEREAS the MRC has exclusive jurisdiction over watercourses located within its territory.

WHEREAS the MRC adopted, in accordance with section 104 of the M.P.A., a by-law governing all matters relating to the flow of watercourses within its territory on May 25, 2009.

WHEREAS the MRC adopted, on May 25, 2009, a policy aimed at defining the framework for intervention regarding its obligations and responsibilities with respect to watercourses located within its territory and under its exclusive jurisdiction, in accordance with sections 103 to 110 of the Municipal Code.

WHEREAS the implementation of this policy relies in part on an agreement concluded between the MRC and the local municipality under section 108 of the Municipal Code, particularly regarding the provision of services from one or more local resources to act as designated person(s) within the meaning of section 108 of the Municipal Code, as well as the labour, equipment, and materials required for the monitoring and execution of the work mentioned in the policy.

032-2026 IT IS proposed by councillor Brennan to appoint the municipal Inspector as the designated person at the Municipality of Sheenboro level to manage stream cleanup operations and certain development work, such as water level control devices in the presence of beaver dams, when required. This employee receives all information relating to a stream obstruction, immediately notifies the MRC, ensures the processing and follow-up, and inspects waterways as part of their duties.

Adopted

B. Waste Management

033-2026 IT IS moved by councillor Jones to allow the Director General to sign the contract with Olys Canada for a period of 2 years for the disposal of organic matter, including materials and treatment at a cost of \$119/metric tonne.

Adopted

11. Correspondence

A. Letter #1 Pontiac Independent

Letter was read to council.

034-2026 IT IS moved by councillor Brennan to have the Director General reach out to the MRNF (Ministère des Ressources Naturel et de la forêt) concerning the placement of a snowmobiling clubs sign on Trout Lake Road and to stress the importance of safety concerns regarding the sharing of this road.

Adopted

B. Letter #2 Mr. Hart

Letter was read to council.

Mr. Hart would like to have a discussion with public works committee regarding the upkeep of the municipal boat launch on Tripp Road.

12. In-Camera

035-2026 IT IS moved by councillor Lafreniere to go In-Camera at 7:46PM

Adopted

The Director General gives council their resignation effective as of June 1st, 2026.

13. Out-of-Camera

036-2026 IT IS moved by councillor Brennan to come Out-of-Camera at 8:13PM

Adopted

037-2026 IT IS moved by councillor Lafreniere to remove the interest from file #4107-06-9054 in the amount of \$442.79.

Adopted

14. Next Meeting

Next public council meeting to be held on March 2nd, 2026, at 6:30 PM.

14.Closing of the Meeting

038-2026 IT IS moved by Councillor Shea that the meeting be adjourned at 8:15PM

Adopted

Mayor

Director General
Secretary Treasurer

I, *Doris Ranger*, attest that the signature of these minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.