

Province of Québec
Municipality of Sheenboro

Regular meeting of the Municipal Council of Sheenboro held January 12th, 2026, at 6:30PM.

In-person are present Mayor Doris Ranger, Councillors Mary-Beth Jones, John Brennan, Michel Morency, Karen Shea, Jean Gleason and Sara Lafreniere.

Director General Ashlee Poirier and Simon Tessier, Assistant Director General in attendance.

1. Opening of Meeting

The mayor notes that there is quorum and calls the meeting to order at 6:35 pm.

2. Adoption of Agenda

001-2026 IT IS moved by Councillor Lafreniere to approve the agenda as presented.

Adopted

3. Conflict of Interest

No conflict of interest was declared.

4. Adoption of Minutes

A. Council Meeting Minutes of December 8th, 2026

002-2026 IT IS moved by Councillor Morency that the minutes of the regular meeting of December 8th, 2025, be adopted.

Adopted

5. Question Period

Starting at 6:37 PM and ending at 6:57 PM.

Members of the public were present and asked questions to Council.

6. Administration

A. Payment of the bills

003-2026 IT IS moved by Councillor Shea to pay the bills as presented.

Adopted

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS: I, Ashlee Poirier, Director General, hereby certify that there are funds available for the purposes for which expenditures to total 16,551.85 \$ proposed.

Signed in Sheenboro, Quebec
This 12th day of January 2026.

Ashlee Poirier, Director General/Secretary-Treasurer

B. Upper Pontiac Sports Complex

004-2026 IT IS moved by councillor Jones to contribute \$ 5000.00 to the Upper Pontiac Sports Complex.

Adopted

C. Authorization to Pay Current Accounts for 2026

005-2025 IT IS moved by Councillor Morency to allow the Director General to pay the following accounts upon reception: Employeur D, Revenue Canada, Ministre des Finances, W.O.Stinson, Telus, Hydro-Québec, Laurentides Ressources, McGrimmon and Location Martin Lalonde.

Adopted

D. ADMQ/FQM Membership

006-2026 IT IS moved by Councillor Brennan to allow the Director General to renew the annual membership for 2026 to the Association des Directeurs Municipaux du Québec (ADMQ).

Adopted

007-2026 IT IS moved by Councillor Lafreniere to allow the Director General to renew the annual membership for 2026 to the Federation of Québec Municipalities (FQM).

Adopted

E. Date for Adoption of Budget 2026

008-2026 IT IS moved by Councillor Morency to rescind motion 208-2025 (Budget Adoption for January 26th, 2026) and re-schedule the adoption of the meeting for Wednesday, January 28th, 2026 at 5:00 PM

Adopted

F. CHIP FM

009-2026 IT IS moved by Councillor Gleason to renew the membership for the year 2026 at a cost of \$ 120.00.

Adopted

G. Committees

010-2026 IT IS moved by Councillor Gleason to designate councillor Shea as chair of the Human Resources Committee.

Adopted

011-2026 IT IS moved by Councillor Gleason to designate councillors Morency and councillor Gleason to the Waste Management Committee.

Adopted

012-2026 IT IS moved by Councillor Gleason to designate councillors Jones to the Fire Department Committee.

Adopted

013-2026 IT IS moved by Councillor Gleason to designate councillors Brennan and Morency to the Public Works Committee.

Adopted

H. Mayors Absence

015-2026 The mayor informed council of their absence at the next public meeting on February 2nd, 2026 and Pro-mayor Morency will chair the meeting in their absence.

I. Cost of Living Increase

016-2026 IT IS moved by Councillor Shea to adopt the cost-of-living increase suggested by the mayor at 3.2 % for council and staff.

Adopted

J. Programmation Gagnon (P.G.)

017-2026 IT IS moved by councillor Lafreniere to allow the Director General to renew the yearly membership for Programmation Gagnon (PG) for 2026 at a cost of \$ 4 371.35.

Adopted

K. WEPC Cloud Subscription

018-2026 IT IS moved by councillor Jones to allow the Director General to pay the yearly subscription with WEPC for the year 2026 for Cloud Storage.

Adopted

7. Public Works

A. Calcium Chloride

019-2026 IT IS moved by councillor Brennan to accept the offer from Multi-Routes for Calcium Chloride 35 % liquid dust suppressant at a cost of\$ 18 522 plus tax for 42 000 litres for the year 2026 and to allow the Director General to sign all pertaining paperwork.

Adopted

8. Public Security

A. Generator Repair

020-2026 IT IS moved by councillor Gleason to accept the quote for the repair of the generator at as cost of \$ 2 212.96 plus taxes.

Adopted

B. Radon Gas

The mayor discussed the issue with council.

Adopted

9. Environmental

A. Waste Management

Council discussed the new door-to-door recycling in the municipality and will be having more discussions during committee meetings to help residents with the transition as much as possible.

10. Correspondence

11. In-Camera

021-2026 IT IS moved by councillor Shea to go In-Camera at 8:15PM

Adopted

12. Out-of-Camera

022-2026 IT IS moved by councillor Shea to come Out-of-Camera at 8:55PM

Adopted

023-2026 IT IS moved by councillor Brennan to accept the wage proposal for employee #005

Adopted

13. Next Meeting

Next public council meeting to be held on February 2nd, 2026 at 6:30 PM.

14.Closing of the Meeting

024-2026 IT IS moved by Councillor Brennan that the meeting be adjourned at 9:00PM

Adopted

Mayor

Director General
Secretary Treasurer

I, *Doris Ranger*, attest that the signature of these minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.