Province of Québec

Municipality of L’Isle-aux-Allumettes

Regular meeting of the Municipal Council of L’Isle-aux-Allumettes held April 1st, 2025 at 7:00 P.M. at the Municipal Office.

The meeting is open to the public and present are his Worship Mayor Corey Spence and Councillors Mariette Sallafranque, Patrick Fleming, Ivan Schryer, Nancy McGuire, Brian Adam and Robert Chafe.

Alicia Jones, Director General, is in attendance.

* + 1. **Opening of meeting**

Mayor Spence welcomes everyone and declares the meeting to be open at 7:00 pm.

1. **Roll call**

All present.

1. **Recording of the sitting**

The current meeting is being audio recorded for administrative purposes.

**4. Adoption of agenda**

042-25/04 Moved by Councillor Chafe, seconded by Councillor Adam, to adopt the agenda as presented.

Adopted

**5. Adoption of minutes**

043-25/04 Moved by Councillor Schryer, seconded by Councillor Chafe, to approve the minutes from the last regular Council meeting of March 4th, 2025 as presented.

Adopted

**6. Declaration of Conflict of Interest**

None.

**7. Statement of the Mayor**

The Mayor makes his Statement.

**8. Questions from the public**

None.

**9. Correspondence**

* *Letter from the Pickleball league offering a monetary donation to the St. Josephs Hall as well as for the future outdoor multisports area at Centennial park*

 **10. Committee Reports**

 **Land-use, Urbanism & By-Laws**

Councillor McGuire, Chair of Land-use, Urbanism and By-Laws committee, gives a verbal report.

044-25/04 *Trailer request - event*

Moved by Councillor McGuire, seconded by Councillor Fleming, to approve the request for multiple trailers to be parked on lot 4605038 for a family event in August, as discussed.

Adopted

 *Notice of Motion – ByLaw Amendments*

A Notice of Motion is given and draft amendments are presented for the proposed changes to the zoning in Zone RE6, for Bylaws 04-2003 and 05-2003.

 **Public Works**

Councillor Schryer, Chair of the Public Works committee, gives a verbal report.

045-25/04 *Recycling bins program*

Moved by Councillor Schryer, seconded by Councillor Fleming, to proceed with procuring the bins required for door-to-door recycling pickup and that the MRC Pontiac will manage the collection contract starting in 2026.

Adopted

046-25/04 *Garbage collection*

Moved by Councillor Schryer, seconded by Councillor Fleming, to approve the door-to-door collection of household waste, in conjunction with the start of the above recycling contract, and to authorize the Director General to proceed with an expression of interest to assess the potential costs.

Adopted

047-25/04 *ByLaw # 2025-002 for the creation of a Reserve Fund*

WHEREAS under the provisions of the Municipal Code of Québec, specifically sections 1094.1 and following, municipalities may create reserve funds for specific purposes;

WHEREAS the Council of the Municipality of L’Isle-aux-Allumettes deems it necessary to establish a reserve fund to ensure the replacement and maintenance of municipal heavy equipment and vehicles in a financially responsible manner;

WHEREAS notice of motion for this bylaw was duly given and a draft bylaw was presented at the public meeting of the Municipal Council held on March 4th, 2025;

 Therefore, it is moved by Councillor Schryer, seconded by Councillor McGuire, to approve and enacts the ByLaw 2025-002 to Establish a Reserve Fund for Equipment Replacement, as discussed.

Adopted

048-25-/04 *Request to Bell Canada for clean-up of infrastructure*

WHEREAS the Municipality of L’Isle-aux-Allumettes is committed to ensuring public safety and the aesthetic quality of its community spaces;

WHEREAS multiple locations within the municipality have been identified as having unsecured, hanging wires and damaged or broken utility boxes belonging to Bell Canada;

WHEREAS these conditions pose potential safety hazards to pedestrians, cyclists, and motorists, and contribute to visual pollution and deterioration of the municipal drainage ditches;

WHEREAS it is the responsibility of utility providers, including Bell Canada, to maintain their infrastructure in a manner that is safe, functional, and respectful of municipal standards;

WHEREAS the municipality has received complaints from residents regarding these issues and has determined that corrective action is necessary;

IT IS THEREFORE moved by Councillor Schryer, seconded by Councillor Sallafranque, that:

* the Municipality of L’Isle-aux-Allumettes formally requests that Bell Canada carry out a comprehensive inspection and clean-up of all its visible infrastructure throughout the municipality, including the removal or securing of hanging wires and repair or replacement of all broken or abandoned equipment boxes;
* a copy of this resolution be sent to Bell Canada’s municipal relations department, to Hydro Quebec who may be responsible for the pole infrastructure on which the wires are located, and to the Canadian Radio-television and Telecommunications Commission (CRTC), advising them of the municipality’s concerns and request for immediate corrective measures.

Adopted

 **Community, Culture & Recreation**

Councillor Chafe, Chair of the Community, Culture & Recreation committee, gives a verbal report.

 **Revitalization**

Councillor Sallafranque, Chair of the Revitalization committee, gives a verbal report.

049-25/04 *Citizens Participatory Committee*

Moved by Councillor Fleming, seconded by Councillor Adam, to approve the membership of the Citizens Participatory Committee to include:

* Councillor Mariette Sallafranque
* Councillor Robert Chafe
* Chantal Lair
* Danelle Bourque (MRC Pontiac)
* Elaine Mcguire
* Holly Godin

And that this committee assess and make recommendations to Council regarding the suggested citizens’ project, as required.

Adopted

 **Public Security**

Councillor Fleming, Chair of the Public Security committee, gives a verbal report.

 **Administration**

Councillor Adam, Chair of the Administration committee, gives a verbal report.

050-25/04 *PPJ Cycloparc Agreement – MRC Pontiac*

WHEREAS the Municipality of L'Isle-aux-Allumettes and the MRC Pontiac wish to formalize an agreement regarding the maintenance of the portion of the Cycloparc PPJ trail located within the municipal boundaries of L'Isle-aux-Allumettes;

WHEREAS both parties recognize the importance of maintaining the trail to ensure its continued safety, accessibility, and benefit to the local community as well as to the broader region;

WHEREAS the Municipality of L'Isle-aux-Allumettes and the MRC Pontiac hereby agree to enter into this formal agreement for the maintenance of the Cycloparc PPJ trail, under the terms and conditions set forth below.

It is proposed by Councillor Adam and seconded by Councillor Fleming, and resolved to approve the formal agreement between the Municipality of L'Isle-aux-Allumettes and the MRC Pontiac for the maintenance of the portion of the Cycloparc PPJ trail located in L'Isle-aux-Allumettes, as presented; and to authorize the Mayor and the Director General to sign.

Adopted

051-25/04 *Recovery plan and approval Borrowing ByLaw FIMEAU*

WHEREAS the Municipality of L’Isle-aux-Allumettes readopted Borrowing By-law 2024-004 on October 1, 2024;

WHEREAS this Borrowing by-law could cause certain financial concerns as the expenditure was already incurred, and these could significantly impact the Municipality’s finances;

WHEREAS certain accountability reports, including those for FIMEAU and TECQ 2019-2024, have not yet been submitted and could also impact the Municipality’s financial situation;

WHEREAS it is necessary to undertake measures to avoid or mitigate these impacts on the Municipality’s ability to finance its services and carry out its various investment projects;

WHEREAS to address the situation, the Municipality has agreed with the Ministry of Municipal Affairs and Housing on the need for an administrative and financial recovery plan;

WHEREAS before deciding on the approval of Borrowing By-law 2024-004, the Ministry of Municipal Affairs and Housing wishes to obtain certain guarantees regarding the commitment of the Municipality's in this financial improvement process;

It is proposed by Councillor Adam, seconded by Councillor Fleming and resolved:

* That the Municipality agrees to specialized support in municipal finance from the Ministry of Municipal Affairs and Housing for the preparation of an administrative and financial recovery plan, including preparation and planning for upcoming investment projects;
* That the Municipality commits to adopting a detailed management and recovery plan with targets and monitoring indicators, submit a copy to the Ministry of Municipal Affairs and Housing, and implement it;
* That the municipal administration liaises with the Ministry of Municipal Affairs and Housing and its representatives, respond to any requests, and perform all required follow-ups until the Municipality’s financial situation has been adequately aligned;
* That the Municipality implement the necessary internal controls for future projects;
* That the Municipality complete all pending accountability reports and take all necessary measures to comply with legal deadlines and prevailing standards;
* That the Municipality authorize representatives of the Ministry of Municipal Affairs and Housing to communicate and exchange information with the Municipality’s external auditor;
* That this resolution be sent to the Ministry of Municipal Affairs and Housing as proof of the Municipality’s commitment to the financial improvement process.

Adopted

052-25/04 *Conferences FCM & FQM*

Moved by Councillor Adam, seconded by Councillor Sallafranque, to approve the attendance and associated expenses for the Mayor to attend the annual conference of the FCM; and for two councillors to attend the conference of the FQM, as discussed.

Adopted

053-24/04 *Waterways – Infrastructure maintenance*

WHEREAS the Municipality of L’Isle-aux-Allumettes recognizes the value and importance of its waterways and related infrastructure, including public docks, wharfs, boat ramps, and adjacent landscaping;

WHEREAS these assets serve not only local residents but also tourists and visitors, supporting local recreation, economic development, and safe public access to the Ottawa River;

WHEREAS the upkeep and safety of this infrastructure is essential to maintaining its usability, public appeal, and compliance with environmental and safety standards;

WHEREAS the Municipality has observed that several components of the waterways infrastructures within its territory are in a poor condition or lacking in regular, scheduled maintenance;

WHEREAS the MRC Pontiac holds responsibilities related to this regional infrastructure, its planning, coordination, support, and management;

IT IS THEREFORE moved by Councillor Adam, seconded by Councillor Schryer and resolved that the Municipality of L’Isle-aux-Allumettes formally requests that the MRC Pontiac:

* prioritize an inspection, assessment and immediate repairs required to the waterways infrastructures throughout this Municipality;
* implement a more consistent and structured maintenance plan for all regional waterway infrastructure, including docks, wharfs, ramps, and related landscaping elements;

 And that a copy of this resolution be transmitted to the Council of Mayors of the MRC Pontiac for discussion and follow-up action as soon as possible.

Adopted

**11. Review of monthly payables**

The list of accounts payables for the month of March is reviewed.

**12. Questions from the public**

 None.

 **13. Varia**

054-25/04 *TECQ 2019–2023 – Project Work – Version #5*

WHEREAS the Municipality has reviewed the Guide concerning the terms and conditions for the payment of the government contribution under the Gas Tax and Quebec Contribution Program (TECQ) for the years 2019 to 2023;

WHEREAS the Municipality must comply with the terms and conditions of this guide that apply to it in order to receive the government contribution confirmed in a letter from the Minister of Municipal Affairs and Housing.

It is moved by Councillor Schryer, seconded by Councillor Fleming, and resolved that:

* The Municipality commits to respecting the applicable terms and conditions of the guide;
* The Municipality agrees to be solely responsible and to release the Government of Canada and the Government of Quebec, as well as their ministers, senior officials, employees, and agents, from any liability regarding claims, demands, losses, damages, and costs of all kinds resulting from injury to a person, death, damage to or loss of property attributable to a deliberate or negligent act directly or indirectly related to investments made through financial assistance received under the TECQ 2019–2023 program;
* The Municipality approves the content and authorizes the submission to the Ministry of Municipal Affairs and Housing of the attached Work Program No. 5, along with all other documents required by the Ministry in order to receive the government contribution confirmed in the letter from the Minister;
* The Municipality commits to meeting the minimum capital investment threshold required for the full five-year duration of the program;
* The Municipality commits to informing the Ministry of Municipal Affairs and Housing of any modifications made to the work program approved by this resolution;
* The Municipality hereby certifies that the attached Work Program Version No. 5 includes actual costs and reflects cost forecasts for eligible work.

Adopted unanimously

055-25/04   *TECQ 2024–2028 – Version 1*

WHEREAS the Municipality has reviewed the Guide concerning the terms and conditions for the payment of the government contribution under the Quebec Water and Community Infrastructure Transfer Program (TECQ) for the years 2024 to 2028;

WHEREAS the Municipality must comply with the terms and conditions of this guide that apply to it in order to receive the government contribution confirmed in a letter from the Minister of Municipal Affairs and Housing.

Therefore, it is resolved that:

* The Municipality commits to respecting the applicable terms and conditions of the Guide;
* The Municipality agrees to be solely responsible and to release the Government of Canada and the Government of Quebec, as well as their ministers, senior officials, employees, and agents, from any liability regarding claims, demands, losses, damages, and costs of all kinds resulting from injury to a person, death, damage to or loss of property attributable to a deliberate or negligent act directly or indirectly related to investments made through financial assistance received under the TECQ 2024–2028 program;
* The Municipality approves the content and authorizes the submission to the Ministry of Municipal Affairs and Housing of the attached work program and all other documents required by the Ministry to receive the government contribution confirmed in the letter from the Minister;
* The Municipality commits to submitting an annual update of its work program during the period from October 1st to February 15th inclusive;
* The Municipality commits to making the required self-funded investments for the full five-year duration of the program;
* The Municipality commits to informing the Ministry of Municipal Affairs and Housing of any changes made to the work program approved by this resolution.

Adopted unanimously

056-25/04 *Dust Suppressant 2025*

Moved by Councillor Schryer, seconded by Councillor Sallafranque, to approve the annual contract for dust suppressant application on municipal roads to Multi-Routes, as discussed.

Adopted

057-25/04 *Public Council Meeting – May 2025*

Moved by Councillor Schryer, seconded by Councillor Chafe, to reschedule the Public Council meeting for the month of May to be held on Tuesday, May 13th, 2025.

Adopted

Councillor Adam provides the Council with an update regarding the Residence Meilleur du Haut Pontiac.

 **14. In camera session**

058-25/04 Moved by Councillor Adam, seconded by Councillor Sallafranque, to proceed with an in-camera session, at 7:40pm.

Adopted

059-25/04 Moved by Councillor Adam, seconded by Councillor Sallafranque, to return to the regular meeting, in progress at 8:15pm.

Adopted

060-25/04 *Offer of employment – Receptionist*

Moved by Councillor Adam, seconded by Councillor Sallafranque, to approve the offer of employment to Emilie Demers for the Receptionist/Taxation Clerk position, based on the recommendation of the hiring and selection committee, as discussed.

Adopted

061-25/04 *Offer of employment – Operator/Labourer*

Moved by Councillor Adam, seconded by Councillor Sallafranque, to approve the offer of employment to Stephen McDonald for the Operator/Labourer position, based on the recommendation of the hiring and selection committee, as discussed.

Adopted

062-25/04 *Counteroffer – purchase of property*

Moved by Councillor McGuire, seconded by Councillor Adam, to approve the counteroffer for the purchase of a property, as discussed; and to authorize the Director General to enter these discussions.

Adopted

**15. Date of next meeting**

The next regular meeting will be held on Tuesday, May 13th, 2025 at 7:00p.m. at the Municipal office.

**16. Closing of meeting**

063-25/04 Moved by Councillor Sallafranque and seconded by Councillor Chafe that the meeting be adjourned at 8:20pm.

Adopted

 Director General / Clerk-treasurer Mayor

I, *Corey Spence, Mayor*, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*