Province of Québec

Municipality of L’Isle-aux-Allumettes

Regular meeting of the Municipal Council of L’Isle-aux-Allumettes held March 4th, 2025 at 7:00 P.M. at the Municipal Office.

The meeting is open to the public and present are his Worship Mayor Corey Spence and Councillors Mariette Sallafranque, Ivan Schryer, Nancy McGuire, Brian Adam and Robert Chafe.

Councillor Patrick Fleming is absent.

Alicia Jones, Director General, is in attendance.

* + 1. **Opening of meeting**

Mayor Spence welcomes everyone and declares the meeting to be open at 7:00 pm.

1. **Roll call**

Councillor Patrick Fleming is absent.

1. **Recording of the sitting**

The current meeting is being audio recorded for administrative purposes.

**4. Adoption of agenda**

028-25/03 Moved by Councillor Adam, seconded by Councillor Schryer, to adopt the agenda as presented.

Adopted

**5. Adoption of minutes**

029-25/03 Moved by Councillor McGuire, seconded by Councillor Chafe, to approve the minutes from the last regular Council meeting of February 4th, 2025 as presented.

Adopted

**6. Declaration of Conflict of Interest**

None.

**7. Statement of the Mayor**

The Mayor makes his Statement.

**8. Questions from the public**

None.

**9. Correspondence**

* *Letter from the Fondation CLSC Pontiac requesting a donation*

030-25/03 Moved by Councillor Sallafranque, seconded by Councillor Adam, to approve a donation in the amount of $500 to the Fondation CLSC Pontiac towards the purchase of beds and supplies for the Manoir Sacre Coeur.

Adopted

**10. Committee Reports**

**Land-use, Urbanism & By-Laws**

Councillor McGuire, Chair of Land-use, Urbanism and By-Laws committee, gives a verbal report.

**Public Works**

Councillor Schryer, Chair of the Public Works committee, gives a verbal report.

031-25/03 *Tender Surface Treatment*

Moved by Councillor Schryer, seconded by Councillor Adam, to approve the public call for tenders for the surface treatment requirements for the sections of Culbute and Rang 5, as discussed.

Adopted

032-25/03 *Purchase of stone*

Moved by Councillor Schryer, seconded by Councillor Sallafranque, to approve the purchase of stone required for the 2025 surface treatment, based on the quote provided by Greenwood paving.

Adopted

*Notice of Motion – ByLaw for the creation of a Reserve Fund*

A Notice of Motion is given by Councillor Schryer and a Draft ByLaw is presented for the ByLaw for the creation of a Reserve Fund for equipment replacement

033-25/03 *Purchase of pick-up truck*

Moved by Councillor Schryer, seconded by Councillor Sallafranque, to proceed with the purchase of a new pick-up truck for the Public Works Department, and to authorize the Director General and staff to determine the specifications required.

Adopted

**Community, Culture & Recreation**

Councillor Chafe, Chair of the Community, Culture & Recreation committee, gives a verbal report.

**Revitalization**

Councillor Sallafranque, Chair of the Revitalization committee, gives a verbal report.

**Public Security**

Councillor Fleming, Chair of the Public Security committee, being absent, the Mayor gives a verbal report.

034-25/03 *Revised Fire Safety Cover Plan – Annual Report*

WHEREAS section 35 of the Fire Safety Act requires that an activity report

for the previous fiscal year be prepared, adopted by resolution, and submitted to the Minister annually;

WHEREAS the MRC is responsible for collecting this information in order to produce a regional activity report;

It is moved by Councillor McGuire, seconded by Councillor Chafe, and resolved to adopt the annual report of the revised Fire Safety Cover Plan for 2024 and to transmit it to the MRC of Pontiac.

Adopted

**Administration**

Councillor Adam, Chair of the Administration committee, gives a verbal report.

035-25/03 *Refinancing of Loan 03-2007*

WHEREAS the Municipality has carried out a long-term loan by note to

finance Borrowing ByLaw number 03-2007;

WHEREAS the maturity date of this loan is May 12th, 2025;

WHEREAS at maturity, the balance of this loan is $100,400 ;

WHEREAS the Municipality wishes to repay the balance of this loan at

maturity;

IT IS PROPOSED BY Councillor Adam, seconded by Councillor Sallafranque, THAT:

* the preambular paragraphs of this resolution form an integral part of its coming into force;
* at maturity of the long-term loan to finance Borrowing ByLaw number 03-2007 the municipal council of L'Isle-aux-Allumettes shall repay in full the balance of this loan.

Adopted

036-25/03 *Vote by Mail for Non-Domiciled Electors*

WHEREAS section 582.1 of the *Act respecting elections and referendums in municipalities* (CQLR, c. E-2.2) provides that the Minister may, by regulation, establish the terms under which a person entered on the list of electors or on the referendum list, in a capacity other than that of a domiciled person, may exercise the right to vote by mail;

WHEREAS section 659.4 of the *Act respecting elections and referendums in municipalities* requires that a resolution authorizing vote by mail be adopted no later than July 1 of the calendar year in which a general election is to be held;

WHEREAS the council of the Municipality of Chichester wishes to authorize vote by mail for electors who are entered on the municipal list of electors in a capacity other than that of a domiciled person;

It is therefore MOVED by Councillor Brian Adam, seconded by Counsellor McGuire, AND RESOLVED THAT:

* The Municipality of L’Isle-aux-Allumettes shall authorize the use of voting by mail for the municipal general election to be held on November 2nd, 2025, for any person who is entered on the list of electors in a capacity other than that of a domiciled person.

Adopted

**11. Review of monthly payables**

The list of accounts payables for the month of February is reviewed.

**12. Questions from the public**

None.

**13. Varia**

None.

**14. In camera session**

037-25/03 Moved by Councillor Adam, seconded by Councillor Sallafranque, to proceed with an in-camera session, at 8:00pm.

Adopted

038-25/03 Moved by Councillor Adam, seconded by Councillor Sallafranque, to return to the regular meeting, in progress at 8:10pm.

Adopted

039-25/03 *Offer of employment – Receptionist*

Moved by Councillor Adam, seconded by Councillor Sallafranque, to approve the offer of employment to the chosen lead candidate for the Receptionist/Taxation Clerk position, based on the recommendation of the hiring and selection committee, as discussed.

Adopted

040-25/03 *Increase – Janitorial contract*

Moved by Councillor Adam, seconded by Councillor Mcguire, to approve an increase to the janitorial contract, effective April 1st, as discussed.

Adopted

**15. Date of next meeting**

The next regular meeting will be held on Tuesday, April 1st, 2025 at 7:00p.m. at the Municipal office.

**16. Closing of meeting**

041-25/03 Moved by Councillor Schryer and seconded by Councillor Chafe that the meeting be adjourned at 8:15pm.

Adopted

Director General / Clerk-treasurer Mayor

I, *Corey Spence, Mayor*, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*