

**THE MUNICIPALITY OF WALTHAM**

**BUDGET ESTIMATES**

**2025**

**THE MUNICIPALITY OF WALTHAM**  
**BUDGET ESTIMATES**  
**STATEMENT OF FINANCIAL OPERATING ACTIVITIES FOR BUDGETARY PURPOSES**  
**PERIOD ENDED DECEMBER 31, 2025**

	2025 Budget	2024 Budget	2025
<b>Revenue</b>			
Tax revenue	772,708	652,865	57.85%
Grants in lieu of taxes	150,044	148,466	11.23%
Transfers	377,393	212,695	28.26%
Services provided	2,200	6,500	0.16%
Assessment of rights	23,500	51,010	1.76%
Interest	8,000	7,899	0.60%
Other		41,500	0.00%
Appropriation of reserve for elections	1,750		0.13%
	<b>1,335,595</b>	<b>1,120,935</b>	
<b>Operating expenses</b>			
General administration	349,468	291,133	26.17%
Public security	188,170	176,772	14.09%
Transportation	303,152	289,607	22.70%
Environmental health	197,549	180,357	14.79%
Urban planning and regional development	59,245	44,078	4.44%
Recreational and cultural activities	61,261	57,998	4.59%
Costs of financing	21,750	20,000	1.63%
Payment of long term debt		21,300	0.00%
Investing activities	155,000	39,690	11.61%
	<b>1,335,595</b>	<b>1,120,935</b>	
<b>Surplus (deficit) for the year</b>	<b>0</b>	<b>0</b>	

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	2025 Budget	2024 Budget
<b>TAXES</b>		
<b>Taxes based on assessment</b>		
Taxable valuation - \$105,903,000 /\$100 @ 0.61/\$100 (0.72 for 2024)	646,008	470,465
<b>Municipal services</b>		
Administration tax - 750 tax bills @ \$0 (\$76 for 2024)		57,000
Garbage and recycling collection \$150 - unchanged from 2024	44,400	43,100
Environmental tax: lots with buildings - \$128 ; vacant lots - \$65 - unchanged from 2024	80,000	80,000
<b>Other</b>		
Agence 9-1-1	2,300	2,300
	<b>772,708</b>	<b>652,865</b>
<b>GRANTS IN LIEU OF TAXES</b>		
<b>Government of Quebec</b>		
Public lands	76,548	77,779
Government properties	2,687	2,687
<b>Other</b>		
Grants in lieu of taxes - Waltham Power and Co.	70,809	68,000
	<b>150,044</b>	<b>148,466</b>
<b>TRANSFERS</b>		
<b>Conditional transfers</b>		
Road maintenance grant	129,071	129,071
Road improvement grant	25,000	25,000
Snow removal contract	1,970	1,970
Recyc Québec	35,000	35,905
Special TVQ grant	36,352	20,749
TECQ 2024-2028	150,000	
	<b>377,393</b>	<b>212,695</b>
<b>SERVICES PROVIDED</b>		
Fire services provided other municipalities		4,000
Hall rental	2,200	2,500
	<b>2,200</b>	<b>6,500</b>
<b>ASSESSMENT OF RIGHTS</b>		
Licenses and permits	7,000	12,000
Dump fees scrap metal	1,500	4,010
Transfer duties	15,000	35,000
	<b>23,500</b>	<b>51,010</b>
<b>INTEREST</b>		
Interest on arrears 12% per year	<b>8,000</b>	<b>7,899</b>
<b>OTHER REVENUE</b>		
MRC updates, sale of property		<b>41,500</b>

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	2025 Budget	2024 Budget
<b>GENERAL ADMINISTRATION</b>		
<b>Legislation</b>		
Mayor and Councillors - remuneration	26,469	25,823
Mayor and Councillors - allowance taxable	13,234	12,911
Mayor and Councillors - employer's share	1,986	2,128
Mayor and Councillors - travel and convention	5,000	5,000
Mayor and Councillors - code books	300	300
Mayor allocation - telephone	600	
Mayor and Councillors - supplies	200	
	<b>47,788</b>	<b>46,162</b>
<b>Election</b>		
Wages, benefits, public notices and supplies	<b>7,000</b>	<b>1,250</b>
<b>Financial and administrative management</b>		
Administrative salaries	110,305	79,560
Administrative benefits	21,350	12,000
Cell phone - director	600	
Audit fee	19,000	17,000
Office supplies	3,000	6,500
Bond insurance	225	
Telephone	2,500	2,500
Postage	3,500	4,000
Public notices	2,000	1,500
Travel and convention- secretary	3,000	500
Association fees	600	550
Secretary's bond	200	300
Other professional services	23,890	23,307
Insurance on office and contents	625	600
Office software	5,000	
Office maintenance	1,000	
Office equipment	1,000	
Office hydro	500	500
Copier rental and copies	1,800	
Web site	3,000	1,540
	<b>203,095</b>	<b>150,357</b>
<b>Assessment</b>		
M.R.C. Pontiac	<b>32,985</b>	<b>35,594</b>
<b>Other</b>		
M.R.C. Pontiac	37,026	40,464
FQM fees	1,274	1,200
Legal fees	8,000	6,890
Errors and omissions insurance	1,125	1,066
Liability insurance	5,350	5,700
Ciber attach insurance	825	
Goodwill gestures Tourist association	5,000	2,450
	<b>58,600</b>	<b>57,770</b>
	<b>349,468</b>	<b>291,133</b>

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<b>PUBLIC SECURITY</b>		
<b>Police protection</b>		
Government of Quebec	62,309	58,523
<b>Fire protection</b>		
Firemen remuneration	27,300	26,600
Fire chief	20,500	20,000
Employer's share	7,170	6,900
Fire supplies	5,000	5,000
Banquet	1,600	1,600
Public notices	200	200
Fire hall - light and heat	4,100	4,100
Fire hall - maintenance	1,000	1,000
Fire hall - insurance	1,575	3,000
Pager fees	9,000	9,000
Fire vehicles - fuel	2,000	2,000
Fire vehicles - insurance	3,100	3,020
Fire vehicles - licenses	3,900	3,600
Fire vehicles - maintenance	8,000	8,000
Training and course fees	5,000	5,000
Telephone	2,800	2,800
Fire chief cellulaire	700	
Equipment maintenance	4,800	
Communication license	200	142
Agence 9-1-1	2,300	2,300
M.R.C. Pontiac - fire protection share	6,310	7,088
Bunker suits cleaning	5,000	3,000
	<b>121,555</b>	<b>114,350</b>
<b>Civil protection</b>		
Services	225	225
Emergency plan	1,050	500
	<b>1,275</b>	<b>725</b>
<b>Other</b>		
M.R.C. Pontiac - animal control	3,031	3,174
	<b>188,170</b>	<b>176,772</b>

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	2025 Budget	2024 Budget
<b>TRANSPORTATION</b>		
<b>Municipal roads</b>		
Equipment rental	15,000	15,000
Grading contract	32,000	32,000
Gravel and stone	15,000	15,000
Asphalt patching	5,000	
Dust suppressant	5,500	5,500
Street sweeping	1,500	1,500
Grant expense	5,000	
Tools and supplies	5,000	5,000
Overhead expense - page 8	42,827	40,807
	<b>126,827</b>	<b>114,807</b>
 <b>Snow removal</b>		
Snow removal contract	<b>157,126</b>	<b>160,000</b>
 <b>Street lighting</b>		
Electricity	8,200	8,000
Maintenance	10,000	5,800
	<b>18,200</b>	<b>13,800</b>
 <b>Traffic</b>		
Road signs and survey	<b>1,000</b>	<b>1,000</b>
	<b>303,152</b>	<b>289,607</b>
 <b>ENVIRONMENTAL HEALTH</b>		
<b>Domestic garbage</b>		
<b>Collection</b>		
Overhead expense - page 8	<b>32,944</b>	<b>31,390</b>
 <b>Disposal</b>		
Direct wages - 50%	4,831	5,700
Employer's share - 50%	588	675
M.R.C. Pontiac - share for waste management	10,073	6,727
Dump maintenance and supplies	1,000	1,000
Insurance	100	
Cell phone	450	
Waste transportation	80,000	70,000
Overhead expense - page 8	6,589	6,278
	<b>103,631</b>	<b>90,380</b>
 <b>Recycling</b>		
Direct wages - 50%	4,831	5,700
Employer's share - 50%	588	675
Pickup	28,000	26,500
Other services (Laurentide)	1,200	
Recycling supplies		600
Overhead expense - page 8	26,355	25,112
	<b>60,974</b>	<b>58,587</b>
	<b>197,549</b>	<b>180,357</b>

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<b>URBAN PLANNING</b>		
<b>Urban planning</b>		
M.R.C. Pontiac - urbanism share	26,304	29,275
Municipal inspector	26,384	8,300
Employer's share	3,958	1,300
Telephone	600	
Civic numbering signage		1,000
Inspector travel allowance	1,500	1,453
Inspector expense allowance and training		2,400
Public notice	500	350
	<b>59,245</b>	<b>44,078</b>
<b>RECREATIONAL AND CULTURAL ACTIVITIES</b>		
<b>Town hall</b>		
Maintenance	500	1,400
Heat	3,000	5,000
Electricity	3,700	3,000
Cleaning wages	4,500	3,000
Cleaning benefits	425	175
Cleaning supplies	400	400
Insurance	3,750	2,800
Propane	1,350	1,500
Overhead expense - page 8	6,589	6,278
	<b>24,214</b>	<b>23,553</b>
<b>Dock</b>		
Lease and insurance / repairs	<b>450</b>	<b>450</b>
<b>Parks and playgrounds</b>		
Maintenance and supplies/flags`	3,500	1,000
Electricity	1,400	1,800
Insurance	225	
Overhead expense	16,472	15,695
	<b>21,597</b>	<b>18,495</b>
<b>Other</b>		
Financial assistance to Recreation Association	5,000	5,000
Waltham Angler's Association	1,000	1,000
Upper Pontiac Sports Complex	5,000	5,000
West Pontiac Connects	1,000	2,000
Résidence Meilleur	2,500	2,500
Robert Chartrand Memorial Tournament	500	
	<b>15,000</b>	<b>15,500</b>
	<b>61,261</b>	<b>57,998</b>
<b>COSTS OF FINANCING</b>		
Interest on temporary loans / bank charges	21,750	20,000
	<b>21,750</b>	<b>20,000</b>

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	2025 Budget	2024 Budget
<b>FINANCING</b>		
<b>Capital payments</b>		
New fire truck \$120 000 financed over 6 years		<b>21,300</b>
<b>APPROPRIATIONS</b>		
<b>Investing activities</b>		
Road improvements		25,000
Fire equipment	5,000	14,690
TECQ 2024-2028	150,000	
	<b>155,000</b>	<b>39,690</b>
<b>OVERHEAD EXPENSE</b>		
<b>Salaries and benefits</b>		
Town employees - salaries	81,500	80,000
Telephone	450	
Clothing allowance	1,000	
Employer's share	12,225	15,000
Pension plan - 6%	3,900	3,700
Group insurance	2,400	
Safety equipment( Epipen)	1,500	1,200
<b>Sub-total</b>	<b>102,975</b>	<b>99,900</b>
<b>Vehicles, garage and salt shed</b>		
Vehicles - fuel	9,000	8,000
Vehicles - maintenance	12,000	10,000
Vehicles - insurance	1,100	1,300
Vehicles - licenses	1,500	1,500
Garage and salt shed - hydro	1,500	1,500
Garage and salt shed - heat	1,000	1,000
Garage and salt shed - insurance	700	360
Garage maintenance	2,000	2,000
<b>Sub-total</b>	<b>28,800</b>	<b>25,660</b>
<b>Total overhead</b>	<b>131,775</b>	<b>125,560</b>
<b>Overhead distributed to:</b>		
Municipal roads – 32.5% salaries/vehicles/garage	42,827	40,807
Garbage collection - 25% salaries/vehicles/garage	32,944	31,390
Garbage disposal - 5% salaries/vehicles/garage	6,589	6,278
Recycling - 20% salaries/vehicles/garage	26,355	25,112
Town hall - 5% salaries/vehicles/garage	6,589	6,278
Parks and playgrounds - 12.5% salaries/vehicles/garage	16,472	15,695
<b>Total overhead distributed</b>	<b>131,775</b>	<b>125,560</b>