

Municipality of Waltham

This public sitting of the Council is recorded.

Minutes of a regular meeting held at the usual place and time on February 4th 2025, under the chairmanship of Her Worship Mayor Mrs. Odette Godin with the presence of the following councilors # 1 Mrs. Brenda Landry, #2 Mr. Leonard Godin, #3 Mrs. Ramona Marion, #4 Mr. Brendan Adam, and # 6 Mr. Tyler Rochon
Absent: #5 Mr. Elwood Allard

Mrs. Annik Plante Director General is also present.

Statement by the mayor (Decorum)

01-04-02-25 ADOPTION OF THE AGENDA

Moved by councilor Marion and seconded by councilor Landry to adopt the agenda as presented.

Adopted

02-04-02-25 ACCEPTANCE OF LAST MONTH'S MINUTES

Moved by councilor Adam and seconded by councilor Rochon, to accept last month minutes as deposited.

Adopted

VISITORS: 1 visitor are present and a question period is organized.

- No questions were asked

COMMITTEES REPORT

- **The Arena:** No updates were reported.
- **Transfer Site:** There are currently no issues at the transfer site.
- **Road Committee:** No issues to report; however, the Director General informed the council of a formal complaint regarding snow plowing. The issue has since been rectified.
- **Councilor Adam:** Provided an update on the latest intermunicipal meeting, and a document was distributed for review.
- **Councilor Godin:** Reported having met with the Fire Chief and Director, and shared that a new timesheet procedure has been implemented.

Mayor's report:

Mayor Godin provided an update on her recent activities:

- **MRC Pontiac:** She attended 8 meetings at the MRC, covering various committees she is a part of. She also mentioned that MRC Pontiac is moving forward with legal action against Alleen-et-Caywood for non-payment of their 2024 annual shares.
- Mayor Godin attended the monthly meeting at Residence Meilleur and shared that they are looking for more local renters.
- Mayor Godin attended the Lumberjack Dinner in Fort-Coulonge on January 25th 2025.

03-04-02-25 SIGNATURE AUTHORIZING RIGHTS AT THE CAISSE DESJARDIN

- WHEREAS** the Municipality of Waltham requires authorized signatories for financial transactions at Caisse Desjardins;
- WHEREAS** the Director General (DG) is the primary signing authority for municipal financial transactions;
- WHEREAS** it is necessary to ensure continuity of financial operations when the Director General is on vacation;

It is proposed by the municipal **councilor Landry** and seconded by **councilor Rochon**,
AND unanimously RESOLVED,

- THAT** Mrs. Brigitte Lafrenière, administrative agent, is hereby granted temporary signing authority at Caisse Desjardins exclusively during periods when the Director General is on vacation.
- THAT** This authorization includes the ability to sign checks, approve electronic transactions, and perform necessary financial operations in accordance with municipal policies.
- THAT** This authority is valid only during the DG’s absence and shall automatically revert to the DG upon their return.

Adopted

04-04-02-25 RETROACTIVE APPROVAL OF 2024 CHRISTMAS BONUS

- WHEREAS** the Municipality of Waltham recognizes the contributions and dedication of its employees throughout the year;
- WHEREAS** it has been customary to provide a Christmas bonus as a token of appreciation for municipal staff;
- WHEREAS** the 2024 Christmas bonus was issued but requires formal council approval;

It is proposed by the municipal **councilor Rochon** and seconded by **councilor Marion**,
AND unanimously RESOLVED,

- THAT** The Municipality of Waltham retroactively approves the payment of Christmas bonuses to municipal employees for the year 2024.
This resolution serves as formal authorization for the 2024 Christmas bonus disbursement.

Adopted

05-04-02-25 OFFER FROM MR. ROY (13331733 Canada Inc)

- WHEREAS** the Municipality of Waltham has received a request from company 13331733 Canada Inc. to acquire a parcel of land;
- WHEREAS** the Municipal Council has conducted a thorough analysis of this request;
- WHEREAS** the Municipality prioritizes a strategic vision for territorial development that favors the collective interest and the enhancement of public spaces;
- WHEREAS** the Municipality is in discussions with the Ministry of Natural Resources and Forests (MRNF) and the MRC of Pontiac for the development of a public parking area in this sector, aimed at improving access to the Noire River for residents and visitors;

THEREFORE, BE IT RESOLVED THAT the Municipality of Waltham rejects the offer from company 13331733 Canada Inc. to acquire the concerned land.

Adopted

06-04-02-25 SPECIAL REQUEST FOR SUB-DIVISION FROM MR. ROY

- WHEREAS** the Municipality of Waltham has received a request for a minor variance regarding the subdivision of Lot 6 379 301;
- WHEREAS** the Municipal Council aims to maintain uniformity and rigor in the subdivision regulations in force;
- WHEREAS** granting this request could create a precedent that may lead to an increase in similar requests, potentially compromising the existing territorial planning framework;
- WHEREAS** this decision aligns with the Municipality’s urban planning and land development objectives;

THEREFORE, BE IT RESOLVED THAT the Municipality of Waltham denies the minor variance request for the subdivision of Lot 6 379 301.

Adopted

07-04-02-25 LED STREETLIGHT REPLACEMENT

- WHEREAS** the Municipality of Waltham is committed to improving energy efficiency and reducing maintenance costs by transitioning to LED streetlights, while also enhancing public safety for our residents;
- WHEREAS** Fleury Electric has provided an estimate for the replacement of 10 streetlights with LED fixtures;

WHEREAS the proposal from Fleury Electric is deemed fair and aligns with the municipality’s budget and energy efficiency goals;

It is proposed by the municipal **councilor Rochon** and seconded by **councilor Adam**,
AND unanimously RESOLVED,

THAT the Municipality of Waltham accepts the estimate from Fleury Electric for the replacement of 10 streetlights with LED fixtures, in the amount of \$7,500.00 plus applicable taxes.

The Director General is authorized to proceed with the necessary arrangements to complete the work.

Adopted

08-04-02-25 FIRE DEPARTMENT PURCHASES

It was moved by Councilor Godin, seconded by Councilor Landry, that the Municipality of Waltham approves the purchase of one (1) jacket and two (2) T-shirts for a fire department member responsible for fire alarm inspections in the amount of 430.99 plus applicable taxes;

The necessary funds shall be allocated from the fire department budget to cover the cost of this purchase.

Adopted

09-04-02-25 STATEMENTS OF PECUNIARY INTERESTS OF COUNCIL MEMBERS

Filing of the statements of pecuniary interests of all council members, submitted by the Secretary-Treasurer.

10-04-02-25 REPAIR OF THE HALL COOKING STOVE

WHEREAS the cooking stove in the municipal hall is not functioning properly and requires repairs;

WHEREAS the stove is essential for community events and municipal activities held at the hall;

It is proposed by the municipal **councilor Marion** and seconded by **councilor Landry**,
AND unanimously RESOLVED,

THAT The Municipality of Waltham approves the repair⁴ of the hall cooking stove to ensure its proper functioning.

The municipal Director General is authorized to proceed with the necessary arrangements to have the stove repaired as soon as possible.

Adopted

11-04-02-25 PARTIAL REFUND FOR HALL RENTAL DUE TO NON-FUNCTIONING COOKING STOVE

WHEREAS the municipal hall was rented on January 1st by Mrs. Fleury;

WHEREAS the cooking stove was not operational, preventing her from heating her meal;

WHEREAS the Municipality of Waltham acknowledges the inconvenience caused and wishes to offer compensation;

It is proposed by the municipal **councilor Landry** and seconded by **councilor Rochon,**
AND unanimously RESOLVED,

THAT The Municipality of Waltham approves a partial refund of \$150.00 to Mrs. Fleury for the inconvenience experienced due to the non-functioning cooking stove.
The Director General is authorized to process the refund accordingly.

12-04-02-25 LETTER OF SUPPORT FOR HOUSING DEVELOPMENT PROJECT

The Municipality of Waltham supports housing projects that contribute to the growth and wellbeing of the community. In response to a request from the Municipality of L’Isle-aux-Allumettes, the Council of the Municipality of Waltham has agreed to provide a letter of support for their Housing Development Project. The Council hereby mandates the Director General to write the Letter of Support on behalf of the Municipality.

13-04-02-25 PAYMENT OF THE BILLS

Moved by councilor Godin and seconded by councilor Marion to pay the bills of the month in the amount of \$17 330,53.

Adopted

Certificate of availability

I, Annik Plante, Director General of the Municipality of Waltham, certify that there are funds available for the expenses approved above.
Given at Waltham, on the 4th day of February 2025.

Annik Plante
Director General/Secretary Treasurer

14-04-02-25 CLOSED

Moved by councilor Rochon and seconded by councilor Adam to close the meeting at 8:21 P.M.

Adopted

Mayor Mrs. Odette Godin

Director General/Secretary Treasure Mrs. Annik Plante
