

Municipality of Waltham

This public sitting of the Council is recorded.

Minutes of a regular meeting held at the usual place and time on June 3rd 2025, under the chairmanship of Her Worship Mayor Mrs. Odette Godin with the presence of the following councillors # 1 Mrs. Brenda Landry, #2 Mr. Leonard Godin, #3 Mrs. Ramona Marion #4 Mr. Brendan Adam, #5 Mr. Elwood Allard and # 6 Mr. Tyler Rochon

Mrs. Annik Plante Director General is also present.

Statement by the mayor (Decorum)

01-03-06-25 ADOPTION OF THE AGENDA

Moved by councillor Rochon and seconded by councillor Landry to adopt the agenda as presented.

Adopted

02-03-06-25 ACCEPTANCE OF LAST MONTH'S MINUTES

Moved by councillor Marion and seconded by councillor Adam, to accept last month minutes as deposited.

Adopted

VISITORS: 6 visitors are present and a question period is organized.

- No questions were asked.

COMMITTEES REPORT

- **Arena:** No new updates were reported.
- **Transfer Site:** No new updates were reported. However, the Municipality is still waiting for a confirmed date and time to clean out the area where the bins are located. We are currently awaiting coordination between the Fire Department and the company responsible for emptying the bins. The Town Foreman is supposed to coordinate this timing.
- **Road Committee:** No new updates were reported.
- **Intermunicipal Committee:** Councillor Adam announced that the next meeting will take place on **June 10th**, and that **Councillor Rochon** will also be in attendance.

Mayor's report:

- Mayor Godin reported that she attended a meeting with Résidence Meilleur. During the meeting, it was announced that Karolann Fleming has been hired as the new Administrative Assistant and will be taking over Winston's position, as he has officially submitted his resignation.
- Mayor Godin also participated in 2 environmental meeting. 1
- In addition, she attended a regional Flood Prevention Meeting
- Mayor Godin and the Director General met with Luc Vaillancourt to introduce his successor, as Luc is retiring from Evolugen. He will be replaced by Pierre Paradis.
- Mayor Godin also participated in a meeting with the CSI at the MRC Pontiac over the past month.
- Mayor Godin and the Director General met with Richard Dion from QualNet, who indicated that the company could potentially resolve this situation by developing a telecommunications tower on our territory, providing cellular companies with a cost-effective development alternative. However, we have not yet received any follow-up from him.

**03-03-06-25 BYLAW CONCERNING THE DEMOLITION OF BUILDINGS
AND THE PROTECTION OF HERITAGE BUILDINGS**

- WHEREAS** the municipality recognizes the importance of regulating building demolitions to ensure responsible development;
- WHEREAS** the protection and preservation of buildings of heritage value contribute to the historical, cultural, and architectural identity of the municipality;
- WHEREAS** the Municipal Council wishes to adopt a bylaw to establish rules regarding the demolition of buildings and the safeguarding of heritage properties;

IT IS PROPOSED by the municipal councillor Godin and seconded by councillor Adam,
AND unanimously RESOLVED,

The Municipality of Waltham hereby gives notice of motion and intends to adopt a bylaw entitled "**Bylaw Concerning the Demolition of Buildings and the Protection of Heritage Buildings**" at a subsequent regular meeting of Council.

Adopted

**04-03-06-25 PURCHASE OF CALCIUM BAGS FOR BLACK RIVER
ROAD RESIDENTS**

- WHEREAS** the Municipality wishes to support residents living on Black River Road by providing calcium to help manage dust during the summer months;
- WHEREAS** JLS Matériaux has provided a quote for calcium bags at a cost of \$54.35 per bag, plus applicable taxes;
- WHEREAS** the calcium bags supplied this year are larger in size compared to previous years;
- WHEREAS** in previous years, three (3) bags were distributed per eligible resident, and due to the increased size of the bags this year, only two (2) bags will be distributed;

IT IS PROPOSED by the municipal councillor Rochon and seconded by councillor Adam,
AND unanimously RESOLVED,

The Municipality of Waltham authorize the purchase of calcium bags from JLS Matériaux at a cost of \$54.35 per bag plus tax, and that two (2) bags be distributed to each Black River Road resident.

Adopted

05-03-06-25 REPLACEMENT OF BURNED STREETLIGHTS

- WHEREAS** four (4) municipal streetlights are currently burned out ² and need to be replaced;
- WHEREAS** Calvin Fleury has provided a quote of \$600.00 per light, including both materials and labour, to carry out the replacement;

IT IS PROPOSED by the municipal councillor Rochon and seconded by councillor Adam,
AND unanimously RESOLVED,

The Municipality of Waltham authorize Calvin Fleury to proceed with the replacement of the four (4) burned streetlights at a cost of \$600.00 per light, for a total of \$2,400.00, including materials and labour.

Adopted

06-03-06-25 REPLACEMENT OF BALL FIELD LIGHT

WHEREAS one (1) light at the municipal ball field needs to be replaced;

WHEREAS Calvin Fleury has provided a quote of \$575.00 for the light and \$125.00 for installation, for a total cost of \$700.00;

IT IS PROPOSED by the municipal councillor Rochon and seconded by councillor Adam,
AND unanimously **RESOLVED**,

The Municipality of Waltham authorize Calvin Fleury to proceed with the replacement of one (1) light at the ball field at a cost of \$575.00 for the light and \$125.00 for installation, for a total of \$700.00.

Adopted

07-03-06-25 AMBULANCE TRANSPORTATION FOR WALTHAM FIREFIGHTER

WHEREAS Waltham firefighter Jason Pilon required medical assistance during a fire that occurred on April 18, 2025;

WHEREAS an ambulance was dispatched to the scene, and transportation was provided to ensure his safety and well-being;

WHEREAS the cost of ambulance transportation amounts to \$160.00;

IT IS PROPOSED by the municipal councillor Rochon and seconded by councillor Landry,
AND unanimously **RESOLVED**,

The Municipality of Waltham agree to pay the ambulance transportation bill in the amount of \$160.00 for firefighter Jason Pilon, who required medical assistance during the fire of April 18, 2025.

Adopted

08-03-06-25 PURCHASE AND INSTALLATION OF NEW WATER SOFTENER FOR TOWN HALL

WHEREAS the current water softener system at the Waltham Town Hall is over 20 years old and no longer functioning;

WHEREAS the Municipality received two estimates for the replacement of the system: one from Culligan and one from MacKinnon Water Solutions;

WHEREAS the Culligan system did not meet the specific needs of the Town Hall; 3

WHEREAS the MacKinnon Water Solutions estimate meets the required specifications;

IT IS PROPOSED by the municipal councillor Godin and seconded by councillor Landry,
AND unanimously **RESOLVED**,

The Municipality of Waltham proceed with the purchase and installation of a new water softener system for the Town Hall from MacKinnon Plumbing in the amount of \$2,408.00 plus applicable taxes.

Adopted

09-03-06-25 SALARY INCREASE FOR TRUDY GAGNON

- WHEREAS** Trudy Gagnon’s salary was previously negotiated in January 2024;
- WHEREAS** Trudy Gagnon is the janitor of the Town Hall, the municipal office, and is responsible for hall bookings;
- WHEREAS** Trudy Gagnon is a great asset to the Municipality and an excellent employee whose dedication and work are highly valued;
- WHEREAS** the Municipality wishes to increase her salary by an additional \$100.00 per month, on top of the amount already negotiated;

IT IS PROPOSED by the municipal councillor Adam and seconded by councillor Rochon,
AND unanimously **RESOLVED**,

The Municipality of Waltham authorize an increase of \$100.00 per month to Trudy Gagnon’s salary, effective immediately, in addition to the salary previously negotiated in January 2024.

Adopted

10-03-06-25 ROADWORK ON CHEMIN TRAVERSIER

- WHEREAS** the end of Chemin Traversier requires improvement to ensure safe and adequate access, particularly during the flood season;
- WHEREAS** the proposed work includes leveling approximately two (2) feet in height over a section of approximately 100 feet in length and 40 feet in width;
- WHEREAS** an apron will also be installed to provide access to a secondary road;

IT IS PROPOSED by the municipal councillor Landry and seconded by councillor Rochon,
AND unanimously **RESOLVED**,

The Municipality of Waltham authorize the roadwork to be completed at the end of Chemin Traversier, including the leveling of the specified section and installation of an apron, as described above. The work shall be carried out by contractor Derick Fleming.

Adopted

Before concluding the meeting, the Director General shared the following communications with council members:

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- **Mutation:** There are no property mutations to report for this month.
- **Fire Report:** No fire report was received the Fire Chief
- The Director General informed Council that the grader owned by Milton Kidd, which is used by Earl Grieve for the grading of Black River Road during the summer months, will no longer be parked on Earl Grieve’s property on Principal Street. From now on, it will be parked at the municipal garage. This change will reduce any nuisance for the neighbouring area and will improve the appearance of the street.

The Director General had a few correspondences to forward to Council:

- A letter of invitation was received from the Chapeau Regional Gallery for **National Indigenous Peoples Day**, taking place on **June 18th from 7:00 p.m. to 9:00 p.m.**
- The **Pontiac Community Players** have selected **Waltham** as one of the municipalities to host their **Plays in the Park** event on **August 30th**.
- The Director General also informed Council that the **Government of Quebec** is relaunching the **RénoRégion Program**.
- A letter was received from the Robert Chartrand Memorial Committee regarding the 2025 annual baseball tournament and their yearly donation request. The Municipality has already approved a \$500 donation in the 2025 budget. A cheque will be issued and sent to the committee accordingly.

Under Varia:

- The Mayor raised the possibility of installing speed bumps near the ball field and on Harkins Street. She strongly believes that speed bumps should be installed to improve safety in these areas. She requested that the Director General and the Town Foreman research the available options and associated costs.

11-03-06-25 PAYMENT OF THE BILLS

Moved by councillor Godin and seconded by councillor Rochon to pay the bills of the month in the amount of \$110 645.60.

Adopted

Certificate of availability

I, Annik Plante, Director General of the Municipality of Waltham, certify that there are funds available for the expenses approved above.
Given at Waltham, on the 3rd day of June 2025.

Annik Plante
Director General/Secretary Treasurer

12-03-06-25 CLOSED

Moved by councillor Allard and seconded by councillor Marion to close the meeting at 8: 21 P.M.

Adopted

Mayor Mrs. Odette Godin

Director General/Secretary Treasure Mrs. Annik Plante