

Municipality of Waltham

This public sitting of the Council is recorded.

Minutes of a regular meeting held at the usual place and time on April 1st 2025, presence of the following councilors # 1 Mrs. Brenda Landry, #2 Mr. Leonard Godin, #3 Mrs. Ramona Marion, #4 Mr. Brendan Adam, #5 Mr. Elwood Allard and # 6 Mr. Tyler Rochon

Absent: Mayor Mrs. Odette Godin

Mrs. Annik Plante Director General is also present.

Statement by the mayor (Decorum)

01-01-04-25 ADOPTION OF THE AGENDA

Moved by councilor Landry and seconded by councilor Adam to adopt the agenda as presented.

Adopted

02-01-04-25 ACCEPTANCE OF LAST MONTH'S MINUTES

Moved by councilor Marion and seconded by councilor Rochon, to accept last month minutes as deposited.

Adopted

VISITORS: 3 visitors are present and a question period is organized.

- A resident raised concerns about vehicles speeding near the yield sign by the baseball field. Pro-Mayor Godin advised that this matter falls under police jurisdiction rather than the municipality. However, he also requested that the Director General bring the issue to the attention of our designated police god father;
- A resident brought forward concerns regarding a phone scam she has witnessed and expressed a strong desire to help raise awareness within the community. She also offered her support and ideas on ways the municipality could better inform and protect residents from similar fraudulent activities. Council welcomed her initiative and thanked her for her willingness to collaborate in promoting public awareness.

COMMITTEES REPORT

- Arena: No new updates were reported.
- Transfer Site: Pro Mayor Godin provided an update regarding a concern raised by Councilor Marion at the last meeting about the roof over the bins. It was observed that the structure appeared to be leaning and that one of the wooden beams was cracked. ¹ Timmy has since inspected the situation and will proceed with a few minor repairs to ensure the structure is properly reinforced and safe.
- Road Committee: No major issues to report;

Mayor's report:

It is noted that no report was presented during the meeting, as Mayor Godin was absent.

03-01-04-25 RESOLUTION APPOINTING A PRO MAYOR

WHEREAS the Municipality of Waltham requires the appointment of a Pro-Mayor to fulfill the duties of the mayor in their absence;

WHEREAS it was deemed necessary to proceed with this appointment during the current meeting due to unforeseen circumstances;

IT IS MOVED by councilor Rochon and seconded by councilor Adam

THAT Mr. Leonard Godin Councilor for the Municipality of Waltham, is hereby appointed as Pro-Mayor effective immediately, for the sole purpose of presiding over this meeting.

Adopted

04-01-04-25 AUTHORIZE SUBDIVISION

Moved by councilor Rochon and seconded by councilor Marion that the municipality of Waltham accept the subdivision plan prepared by Michel Fortin- Arpenteur- Géomètre under its minutes 36995.

Adopted

05-01-04-25 DOOR-TO-DOOR PICKUP

It is moved by Councilor Adam, seconded by Councilor Allard, that the Municipality of Waltham approve the MRC Pontiac's proposal to move forward with the new Recovery Program (formerly Recycling) under Éco Entreprises Québec (ÉEQ).

Furthermore, the Municipality agrees to proceed with the MRC Pontiac to place an order for blue recycling bins for door-to-door collection areas that are already serviced under the current curbside pick-up program.

Adopted

06-01-04-25 INTERNATIONAL DAY AGAINST HOMOPHOBIA AND TRANSPHOBIA

WHEREAS the Quebec Charter of Human Rights and Freedoms recognizes that no discrimination may be exercised based on sexual orientation, gender identity, or gender expression;

WHEREAS Quebec is a society open to all individuals, including lesbian, gay, bisexual, and transgender (LGBTQ+) people and all others who identify with sexual diversity and the plurality of gender identities and expressions;

WHEREAS despite recent efforts to improve inclusion of LGBTQ+ individuals, homophobia and transphobia are still present in society;

WHEREAS May 17 is the International Day Against Homophobia and Transphobia, which is celebrated in many countries and originated from a Quebec initiative led by the Fondation Émergence in 2003;

WHEREAS it is appropriate to support the efforts of Fondation Émergence in organizing this day;

IT IS PROPOSED by the municipal councilor Rochon and seconded by councilor Adam,
AND unanimously RESOLVED,

THAT the municipality to proclaim May 17 as the INTERNATIONAL DAY AGAINST HOMOPHOBIA AND TRANSPHOBIA and to recognize and highlight this day accordingly.

Adopted

07-01-04-25 ADOPTION OF THE 2024 ANNUAL REPORT – REVISED FIRE SAFETY COVER PLAN

WHEREAS section 35 of the Fire Safety Act requires that an activity report for the previous fiscal year be prepared, adopted by resolution, and submitted to the Minister annually;

WHEREAS the MRC is responsible for collecting this information in order to produce a regional activity report;

It is proposed by the municipal councilor Marion and seconded by councilor Adam,
AND unanimously RESOLVED,

TO ADOPT the annual report of the revised fire safety risk coverage plan for the year 2024,

AND TO FORWARD this report to the MRC of Pontiac.

ADOPTED

08-01-04-25 RENEW OUR MAGNESIUM ORDRE WITH MULTI ROUTE

It is moved by councilor Rochon and seconded by councilor Adam that the municipality renew our magnesium order for 7500 liters for 2025 with Multi Route.

ADOPTED

09-01-04-25 CIVIC NUMBER REIMBURSEMENT REQUEST

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WHEREAS a fee of \$150.00 was charged in 2022 for the issuance of a civic number, in accordance with the policy in effect at that time;

WHEREAS the Municipality of Waltham revised its policy in 2024 and no longer charges for civic numbers;

WHEREAS a request for reimbursement of the 2022 civic number fee has been submitted by *Mrs. Monique Delorme Chevalier*;

WHEREAS Council considers that the fee was applied under the valid policy in place at the time of issuance;

THEREFORE, BE IT RESOLVED

THAT the Municipality of Waltham decline the request for reimbursement of the \$150.00 civic number fee issued in 2022;

AND THAT the resident be informed that the charge was in accordance with the policy in force at the time

ADOPTED

10-01-04-25 INTEREST FEES REIMBURSEMENT REQUEST FOR FILE NUMBER 7699 86 1096

WHEREAS the Municipality received a request from a resident seeking reimbursement of interest fees in the amount of \$12.08 related to the 2024 tax billing;

WHEREAS following a review of the matter with the MRC Pontiac and through the municipal taxation system, it was confirmed that updates to the property file were completed in 2022;

WHEREAS the tax billing issued accurately reflects the status of the account, and the property evaluation has been correct since August 2022, as supported by a certificate a notice of modification to the assessment roll;

WHEREAS a clerical error was identified in the property designation on the original tax bill; however, this had no impact on the property's evaluation or on the amount of taxes calculated;

WHEREAS the resident has been paying the property taxes since 2022 based on the same evaluation and account details;

WHEREAS the resident opted to delay payment of the account while awaiting clarification;

THEREFORE, BE IT RESOLVED

THAT Council respectfully declines the request for reimbursement of the \$12.08 in interest fees, as the balance owing was accurate.

ADOPTED

Before concluding the meeting, the Director General shared the following communications with council members:

- **Mutation:** The property previously owned by Edythe Perry has been sold to Alexander Bradshaw and Brooklyn Vanderklooster. A transfer duty in the amount of \$5,961.00 has been issued to the new owners.

- **Fire Report:** On March 10, 2025, the Waltham Fire Department received a mutual aid request from the Pontiac Ouest Fire Department concerning an incident at École Notre-Dame-du-Sacré-Cœur (French school). Upon arrival, the situation was already under control. As Pontiac Ouest was managing the scene, a stand-down order was issued.
Cause: Smoke from a faulty oil furnace triggered the alarm while maintenance work was being carried out.

11-01-04-25 PAYMENT OF THE BILLS

Moved by councilor Landry and seconded by councilor Rochon to pay the bills of the month in the amount of \$38 452.73.

Adopted

Certificate of availability

I, Annik Plante, Director General of the Municipality of Waltham, certify that there are funds available for the expenses approved above. Given at Waltham, on the 1st day of April 2025.

Annik Plante
Director General/Secretary Treasurer

12-01-04-25 CLOSED

Moved by councilor Allard and seconded by councilor Rochon to close the meeting at 7: 42 P.M.

Adopted

Pro Mayor Mr. Leonard Godin

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Director General/Secretary Treasure Mrs. Annik Plante
