

Province of Québec
Municipality of Sheenboro

Regular meeting of the Municipal Council of Sheenboro held March 3rd 2025 at 6:30 P.M.

In-person are present Mayor Doris Ranger, Councillors Karen Shea, Lorna Brennan Agnesi, John Brennan, Richard Bradshaw and Dick Edwards.

Councillor Morris was absent.

Director General, secretary/treasurer Ashlee Poirier and Simon Tessier, Assistant Director General and Assistant Secretary-Treasurer attend.

The municipality's auditor, Mr. Thibault was present.

1. Opening of Meeting

The mayor notes that there is quorum and calls the meeting to order at 6:34 pm.

2. Recording of the sitting

The current meeting is being audio recorded for administrative purposes.

3. Adoption of Agenda

035-2025 IT IS moved by Councillor Brennan to adopt the agenda as presented.

Adopted

4. Conflict of Interest

No conflict of interests were declared.

5. Adoption of Minutes

A. Council Meeting Minutes February 3rd, 2025

036-2025 IT IS moved by Councillor Brennan-Agnesi that the minutes of the regular meeting of February 3rd, 2025 be adopted.

Adopted

6. Question Period

Question period held from 6:37PM – 6:40PM

Members of the public were present and asked questions.

7. Administration

A. Payment of the bills

037-2025 IT IS moved by Councillor Edwards to pay the bills as presented.

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS: I, Ashlee Poirier, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$ 170 746.88 proposed.

Signed in Sheenboro, Quebec
This 3rd day of Marc 2025.

Ashlee Poirier, Director General/Secretary-Treasurer

B. 2023 Financial Statements

The municipal auditor, Mr. Thibault presented the condensed financial statements for the year-end 2023 to council.

C. Network Hub Replacement

038-2025 IT IS moved by Councillor Brennan to accept the quote from WePC to replace the Network Hub at a cost of \$2 155.78.

Adopted

8. Elections

A. Vote by Correspondence

A discussion took place about the upcoming elections and the choice to offer the vote by correspondence for their ratepayers. Council has decided to continue to offer this service to the community.

9. Municipal Inspector

A. Subdivision Plan Request

039-2025 Moved by Councillor Bradshaw
AND RESOLVED that the survey plan submitted by Michel Fortin, land surveyor, bearing number 36949 of his minutes for cadastre # 6 489 528 be approved; however, the criteria must conform with the norms and by-laws in force at the time of the permit application.

Adopted

10. Public Works

A. Snow Removal Tender

040-2025 IT IS moved by councillor Edwards to allow the Director General to post the Snow Removal tender 2025-SHEEN-001 according to the law.

Adopted

B. Trout Lake Road

The Director General informed council that we are waiting on a reply from the Ministry of Natural Resources and the Ministère des Transports et de la Mobilité durable regarding their mutual positions.

11. Public Security

A. Fire Safety Cover Plan

ADOPTION OF THE 2024 ANNUAL REPORT – REVISED FIRE
SAFETY COVER PLAN

WHEREAS section 35 of the Fire Safety Act requires that an activity report for the previous fiscal year be prepared, adopted by resolution, and submitted to the Minister annually;

WHEREAS the MRC is responsible for collecting this information in order to produce a regional activity report;

041-2025 IT IS moved by councillor Bradshaw and resolved to adopt the annual report of the revised Fire Safety Cover Plan for 2024 and to transmit it to the MRC of Pontiac.

Adopted

12. Committees

A. InterMunicipal Cooperation

Mayor Ranger mentions the option of contributing to a booth at the Chapeau Farmers Market.

13. Varia

A. Sheenboro Archives

Councillor Brennan-Agnesi discussed with council the possibility of asking the municipality's legal representative a question.

14. In-Camera

042-2025 IT IS moved by Councillor Bradshaw to go into camera at 7:21PM.

Adopted

15. Out-of-Camera

043-2025 IT IS moved by councillor Edwards to come out-of-camera at 7:39PM

Adopted

044-2025 IT IS moved by councillor Bradshaw to hire Mr. Mainville for the position of Road Labourer.

Adopted

16. Next Meeting

April 7th, 2025 at 6:30PM

17. Closing of the Meeting

045-2025 IT IS moved by Councillor Brennan that the meeting be adjourned at 7:41PM.

Adopted

Mayor

Director General
Secretary Treasurer

.I, *Doris Ranger*, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.