

Province of Québec
Municipality of Sheenboro

Regular meeting of the Municipal Council of Sheenboro held July 8th,
2024 at 6:30 P.M.

In-person are present Mayor Doris Ranger, Councillors Karen Shea, Lorna Brennan Agnesi, John Brennan, Richard Bradshaw and Shamus Morris and Dick Edwards.

Ashlee Poirier, Director General and Secretary-Treasurer, and Simon Tessier, Assistant Director General and Assistant Secretary-Treasurer attend.

1. Opening of Meeting

The mayor notes that there is quorum and calls the meeting to order at 6:31 pm.

2. Adoption of Agenda

114-2024 IT IS moved by Councillor Bradshaw to adopt the agenda as presented.

Adopted

3. Conflict of Interest

No conflict of interest was declared.

4. Adoption of Minutes

115-2024 IT IS moved by Councillor Shea that the minutes of the regular meeting of June 3rd, 2024 be adopted.

Adopted

5. Question Period

A question period was held regarding the transfer of ownership of the municipalities non-contiguous portions of Trout Lake road (approx.. 5KM) to the Ministère des Ressources Naturelles et des Forêts (MRNF)

6. Administration

A. Payment of the Bills

116-2024 IT IS moved by Councillor Brennan to pay the monthly bills as listed.

Adopted

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS: I, Ashlee Poirier, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$29 192.62 have been proposed.

Signed in Sheenboro, Quebec
This 8th day of July 2024.

Ashlee Poirier, Director General/Secretary-Treasurer

B. Tax Re-imbursement

117-2024 IT IS moved by Councillor Bradshaw to reimburse a ratepayer from file # 4493-39-3395 the sum of \$209.92 due to a clerical error.

Adopted

C. Insurance Contract

118-2024 IT IS moved by Councillor Edwards to renew the insurance policy #MMQP-03-084095.10 with La Municipale as presented and to have the Director General sign all pertaining documents.

Adopted

D. Bylaw #2024-002 “Bylaw Respecting the Internal Management of Meetings of the Council of the Municipality of Sheenboro”

WHEREAS the municipal council of Sheenboro feels the importance of civility and decorum during their council meetings;

WHEREAS a notice of motion was given by councillor Bradshaw at the council meeting on May 6th, 2024;

WHEREAS the municipal council adopted the draft bylaw at the council meeting on June 3rd, 2024;

THEREFORE,

119-2024 IT IS moved by Councillor Bradshaw to adopt bylaw 2024-002 “Bylaw Respecting the Internal Management of Meetings of the Council of the Municipality of Sheenboro’

Adopted

I, the undersigned, Clerk-Treasurer of the Municipality of Sheenboro, certify that I have published the notice accompanying this certificate: Bylaw 2024-002 "Bylaw Respecting the Internal Management of Meetings of the Council of the Municipality of Sheenboro" in accordance with the law, by posting a copy of this notice on July 15, 2024, at each of the prescribed places.

I swear under my oath of office that the facts stated in this certificate are true.

In witness whereof, I give this certificate, at Sheenboro, this July 15, 2024

E. Bylaw 2023-003 “Bylaw to Establish a Rate for Travel Expenses for Members of Council and Employees of the Municipality of Sheenboro”

WHEREAS the municipal council of Sheenboro would like to set a fair compensation for the rate of travel of council members and employees;

WHEREAS a notice of motion was given by councillor Bradshaw at the council meeting on May 6th, 2024;

WHEREAS the municipal council adopted the draft by-law at the council Meeting on June 3rd, 2024

THEREFORE,

120-2024 IT IS moved by Councillor Bradshaw to adopt bylaw 2024-003 “Bylaw to Establish a Rate for Travel Expenses for Members of Council and Employees of the Municipality of Sheenboro”

Adopted

I, the undersigned, Clerk-Treasurer of the Municipality of Sheenboro, certify that I have published the notice accompanying this certificate: Bylaw 2024-003 "Bylaw to Establish a Rate for Travel Expenses for Members of Council and Employees of the Municipality of Sheenboro" in accordance with the law, by posting a copy of this notice on July 15, 2024, at each of the prescribed places.

I swear under my oath of office that the facts stated in this certificate are true.

In witness whereof, I give this certificate, at Sheenboro, this July 15, 2024

F. MUNYS

121-2024 IT IS moved by Councillor Brennan to have the Director General sign up for the MUNYS platform available from the ADMQ for a fee of \$450 for the initial set-up.

Adopted

122-2024 IT IS moved by Councillor Edwards to move \$500 on budget line #152 “Desjardins Payroll Services” to line #154 “ Software and Computer Maintenance”

G. Cell Phone Coverage

WHEREAS the significant lack of cell phone coverage is affecting the ratepayers of Sheenboro;

WHEREAS the significant lack of cell phone coverage poses a safety risk to many ratepayers of Sheenboro;

WHEREAS the municipal council of Sheenboro understands the importance of this service;

123-2024 IT IS moved by Councillor Bradshaw to have the Director General write a letter to members of parliament expressing the urgent need for cell phone coverage in our area to ensure the safety of our residents.

Adopted

7. Public Works

A. Trout Lake Road

WHEREAS the vast majority of Trout Lake road in the municipality of Sheenboro is in public domain;

WHEREAS the municipality of Sheenboro only owns approximately five (5) kilometres of non-contiguous sections on Trout Lake road;

WHEREAS to avoid the possibility of liability;

WHEREAS the municipality still has the option to invest funds in this infrastructure;

THEREFORE

124-2024

IT IS moved by Councillor Edwards that the sections of Trout Lake road under the authority of the municipality be transferred to the Ministère des Ressources Naturelles et des Forêts (MRNF) and to designate the Director General permission to communicate and sign all pertaining documents.

For: Councillor Bradshaw
Councillor Edwards
Councillor Shea
Mayor Ranger

Against: Councillor Brennan
Councillor Brennan- Agnesi
Councillor Morris

Adopted

B. Fort-William Road

125-2024

IT IS moved by Councillor Edwards to amend motion #110-2024

Adopted

The Director General presented three (3) quotes to council for the Fort-William road project:

1956466 Ontario Inc. (JWK) : \$74 225 + taxes
M.Kidd & Sons: \$93 732 + taxes
Dunn's Trucking: \$120 230 + taxes

THEREFORE

126-2024

IT IS moved by Councillor Edwards to hire M. Kidd & Sons for only the scarification of Fort-William road.

Councillor Morris abstained from voting due to a conflict of interest that was not declared at the beginning of the meeting.

Adopted

C. Transfer Site Building

127-2024 IT IS moved by Councillor Edwards to spend \$500 to finish the transfer site building as presented.

Adopted

128-2024 IT IS moved by Councillor Edwards to move \$700 on budget line #152 “Desjardins Payroll Services to line #360 “Transfer Site”

Adopted

D. Hayes Bridge Repair

129-2024 IT IS moved by Councillor Brennan- Agnesi to order new guardrails and the appropriate signage for the Hayes Bridge repair at a total cost not exceeding \$2500.

Adopted

E. Tender

130-2024 IT IS moved by councillor Edwards to have the Director General prepare two (2) public tenders, one for gravel and one for double surface treatment.

Adopted

8. Public Security

9. Correspondence

A. Sheenboro RA

A letter was read.

10. Varia

A. Sheenboro Archives

Councillor Brennan-Agnesi updates council on the success at the opening of the Sheenboro Archives.

11. Date of the next meeting

The next meeting will be the 12th of August 2024 at 6:30 PM

12. Closing of meeting

131-2024 Moved by Councillor Morris that the meeting be adjourned at 8:50 PM.

Adopted

Director General

Mayor / Secretary Treasurer

I, *Doris Ranger, Mayor*, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.