

Province of Québec  
Municipality of Sheenboro

Regular meeting of the Municipal Council of Sheenboro held June 3<sup>rd</sup>,  
2024 at 6:30 P.M.

In-person are present Mayor Doris Ranger, Councillors Karen Shea, Lorna Brennan Agnesi, John Brennan, Richard Bradshaw and Shamus Morris and Dick Edwards.

Ashlee Poirier, Director General and Secretary-Treasurer, and Simon Tessier, Assistant Director General and Assistant Secretary-Treasurer attend.

**1. Opening of Meeting**

The mayor notes that there is quorum and calls the meeting to order at 6:31 pm.

**2. Adoption of Agenda**

098-2024

Moved by Councillor Bradshaw to adopt the agenda as presented.

Adopted

**3. Conflict of Interest**

None

**4. Adoption of Minutes**

099-2024

Moved by Councillor Brennan that the minutes of the regular meeting of May be adopted.

Adopted

**5. Question Period**

A question period was held.

**6. Municipal Inspectors Report**

The new municipal inspector has started training with Mr. Vaillancourt and is doing great. They will be performing site visits this upcoming week.

## 7. Administration

### A. Payment of the Bills

100-2024                      Moved by Councillor Shea to pay the monthly bills as listed.

Adopted

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS: I, Ashlee Poirier, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$64 725.35 have been proposed.

Signed in Sheenboro, Quebec  
This 3<sup>rd</sup> day of June 2024.

Ashlee Poirier, Director General/Secretary-Treasurer

### B. Director General/ Assistant Director General Vacation

101-2024                      It is moved by Councillor Morris to approve the vacation request for the Director General July 25<sup>th</sup>-27<sup>th</sup> and the Assistant Director General June 16<sup>th</sup>-30<sup>th</sup>, 2024 and to have the municipal offices closed for the week of June 25<sup>th</sup>-27<sup>th</sup>, 2024.

Adopted

### C. Public Works Seasonal Layoff

102-2024                      It is moved by Councillor Morris to have both public works employees laid off for the winter season 2024-2025.

Adopted

### D. Municipal Inspector Contract

103-2024                      It is moved by Councillor Edwards to accept the Municipal Inspectors contract as presented retroactively to the hire date.

Adopted

### E. Summer Student

104-2024                      It is moved by Councillor Brennan Agnesi to hire the summer student presented.

Adopted

### F. Bylaw 2024-002 “Internal Management of Meetings”

105-2024                      It is moved by Councillor Bradshaw to adopt the draft bylaw 2024-002 “Internal Management of Meetings” as presented.

Adopted

G. Bylaw 2024-003 “Rate for Travel Expenses”

106-2024 It is moved by Councillor Bradshaw to adopt the draft bylaw 2024-003 “Rate for Travel Expenses” as presented.

Adopted

H. FQM Convention

107-2024 It is moved by Councillor Bradshaw to have 2 councillors, the Director General and the Mayor participate in the FQM Convention in Quebec City and to have the Director General make all necessary arrangements on their behalf.

Adopted

I. TECQ Resolution Project #3

108-2024 WHEREAS The municipality has read the Guide relating to the terms and conditions for payment of the government contribution under the Gasoline Tax and Quebec Contribution Program (TECQ) for the years 2019 to 2024;

WHEREAS The municipality must comply with the terms and conditions of this guide that apply to it in order to receive the government contribution that was confirmed to it in a letter from the Minister of Municipal Affairs and Housing.

IT IS RESOLVED THAT:

The municipality undertakes to comply with the terms and conditions of the guide that apply to it;

The municipality undertakes to be solely responsible and to release the Government of Canada and the Government of Quebec as well as their ministers, senior officials, employees and agents from any liability for claims, demands, losses, damages and costs of all kinds based on an injury inflicted on a person, the death of a person, damage caused to property or the loss of property attributable to a deliberate or negligent act resulting directly or indirectly from investments made using financial assistance obtained under the TECQ 2019-2024 program;

The municipality approves the content and authorizes the sending to the Ministry of Municipal Affairs and Housing of the attached work schedule No. 3 and all other documents required by the Ministry in order to receive the government contribution confirmed to it in a letter from the Minister of Municipal Affairs and Housing;

The municipality undertakes to reach the minimum capital expenditure threshold imposed on it for the entire five years of the program;

The municipality undertakes to inform the Ministry of Municipal Affairs and Housing of any changes that will be made to the work schedule approved by this resolution.

The municipality certifies by this resolution that the attached work schedule No. 3 contains true realized costs.

Adopted

## **8. Public Works**

### **A. Trout Lake Road**

109-2024 It is moved by Councillor Morris to have the Director General obtain a quote from a notary to have a title search done for Trout Lake Road.

Adopted

### **B. Fort-William Road**

110-2024 It is moved by Councillor Morris to split up the quotes presented and have M.Kidd and Sons perform the scarifying of Fort-William Road from the turtle crossing to the 4-way intersection at Chemin Perrault and have Dunns' Trucking deliver 3000 tones of gravel on the same section.

Adopted

### **C. Brushing**

111-2024 It is moved by Councillor Brennan to allocate \$20 000 from budget line #260 for brushing.

Adopted

### **D. Rock Removal**

112-2024 It is moved by Councillor Brennan to spend the \$5000 allocated in the budget on line #261 to try and remove the rock on Perrault road close to Chemin Fort-William intersection and purchase gravel to cover the other rocks on Perrault Road.

Adopted

## **9. Public Security**

## **10. Correspondence**

A. Letter was read to council

### **B. Pontiac Journal**

Council has decided not to participate in the add for the DWKS graduates in the Pontiac Journal.

## **11. Varia**

## **12. Date of the next meeting**

The next meeting will be the 8<sup>th</sup> of July 2024 at 6:30 PM

## **13. Closing of meeting**

113-2024 Moved by Councillor Bradshaw that the meeting be adjourned at 8:20 PM.

Adopted

\_\_\_\_\_  
Director General

\_\_\_\_\_  
Mayor / Secretary Treasurer

I, *Doris Ranger, Mayor*, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.