Province of Quebec

Municipality of Chichester

Regular meeting of the Chichester Municipal Council held March 10th, 2025 at 7:00pm, held at the Municipal Office.

At which were present, in person, in his worship Mayor Donald Gagnon, Councillors Neil Maloney, Corey Bissonnette, Chrissy Ann Payne, Louis Schryer, Dustin Denault and Jacques Fleury.

The Director General, Alicia Jones, is present.

**1.**  **Opening of the meeting**

Mayor Gagnon welcomes everyone and declares the meeting open.

**2. Adoption of the agenda**

030-25/03 Moved by Chrissy Ann Payne to accept the agenda as presented and amended.

Adopted

**3. Conflict of Interest (if applicable)**

None.

**4. Adoption of the minutes**

031-25/03 Moved by Neil Maloney that the minutes of the regular meeting of February 3rd, 2025 be adopted.

Adopted

**5.**  **Visitors**

None.

**6.**  **Mayor's MRC report**

Councillor Neil Maloney gives a verbal report, having been present at the last MRC meeting on behalf of the Municipality.

**7.**  **Committee reports**

***Security public***

Councilor Fleury, Chair of the public security committee, gives a verbal report.

032-25/03 *Revised Fire Safety Cover Plan – Annual Report*

WHEREAS section 35 of the Fire Safety Act requires that an activity report for the

previous fiscal year be prepared, adopted by resolution, and submitted to the Minister annually;

WHEREAS the MRC is responsible for collecting this information in order to produce a regional activity report;

It is moved by Councillor Corey Bissonnette and resolved to adopt the annual report of the revised Fire Safety Cover Plan for 2024 and to transmit it to the MRC of Pontiac.

Adopted

***Roads & Environment***

Mayor Gagnon, Chair of the Roads and Environment Committee, gives a verbal report.

033-25/03 *Road work Plan 2025*

Moved by Corey Bissonnette to adopt the 2025 Road work plan, with modifications, as discussed and presented.

Adopted

034-25/03 *Tender Surface Treatment*

Moved by Louis Schryer to approve the public call for tenders for the surface treatment requirements for sections of Old Nichabau, Église and Jennings, as discussed.

Adopted

035-25/03 *Purchase of stone*

Moved by Dustin Denault to approve the purchase of stone required for the 2025 surface treatment, based on the quote provided by Greenwood paving.

Adopted

036-25/03 *TECQ program 2024-2028 – Project #1*

WHEREAS the Municipality has reviewed the *Guide concerning the terms and conditions for the payment of the government contribution* under the Gas Tax Program (TECQ) for the years 2024 to 2028;

WHEREAS the Municipality must comply with the terms of this guide that apply to it in order to receive the government contribution confirmed in a letter from the Minister of Municipal Affairs and Housing.

It is proposed by Councillor Neil Maloney and resolved that:

* The Municipality agrees to comply with the applicable terms and conditions of the guide;
* The Municipality agrees to be solely responsible and to hold harmless the Government of Canada and the Government of Quebec, as well as their agents, from any liability arising, resulting directly or indirectly from deliberate or negligent acts related to investments made using financial assistance obtained through the TECQ 2024–2028 program;
* The Municipality approves the content and authorizes the submission to the Ministry of Municipal Affairs and Housing of the attached project work schedule and all other documents required by the Ministry to receive the government contribution confirmed in the letter from the Minister of Municipal Affairs and Housing;
* The Municipality agrees to submit an annual update of its project work schedule during the period from October 1st to February 15th inclusively;
* The Municipality commits to carrying out the self-funded investments required of it over the full five-year duration of the program;
* The Municipality agrees to inform the Ministry of Municipal Affairs and Housing of any modifications made to the project work schedule approved by this resolution.

Adopted

***Planning and development***

Councilor Maloney, Chair of the Planning and Development Committee, gives a verbal report.

***Admin & Finance***

Councilor Schryer, Chair of the Administration and Finance Committee, gave a verbal report.

037-25/03 *Vote by Mail for Non-Domiciled Electors*

WHEREAS section 582.1 of the *Act respecting elections and referendums in municipalities* (CQLR, c. E-2.2) provides that the Minister may, by regulation, establish the terms under which a person entered on the list of electors or on the referendum list, in a capacity other than that of a domiciled person, may exercise the right to vote by mail;

WHEREAS section 659.4 of the *Act respecting elections and referendums in municipalities* requires that a resolution authorizing vote by mail be adopted no later than July 1 of the calendar year in which a general election is to be held;

WHEREAS the council of the Municipality of Chichester wishes to authorize vote by mail for electors who are entered on the municipal list of electors in a capacity other than that of a domiciled person;

It is therefore MOVED by Councillor Neil Maloney, AND RESOLVED THAT:

* The Municipality of Chichester shall authorize the use of voting by mail for the municipal general election to be held on November 2nd, 2025, for any person who is entered on the list of electors in a capacity other than that of a domiciled person.

Adopted

***Leisure , Recreation , Tourism & Marketing***

Councillor Payne, Chair of the Leisure, Recreation, Tourism and Marketing Committee, gives a report.

038-25/03 *Electrical work – Park*

Moved by Corey Bissonnette to approve the required work for electrical upgrades to the park, as outlined in the quote received from Electrique Fleury.

Adopted

**8. Questions from the Public**

None.

**9.**  **Presentation of accounts**

039-25/03 Moved by Louis Schryer that bills be paid according to the list distributed.

Adopted

**10.**  **Correspondence**

- *Letter from the Fondation CLSC Pontiac requesting a donation*

040-25/03 Moved by Jacques Fleury to approve a donation in the amount of $250 to the Fondation CLSC Pontiac towards the purchase of beds and supplies for the Manoir Sacre Coeur.

Adopted

**11.**  **Varia**

041-25/03 *Increase – Janitorial contract*

Moved by Dustin Denault to approve an increase to the janitorial contract, effective April 2025, as discussed.

Adopted

**12. In-camera session**

Not required.

**13.**  **Date of next meeting**

042-25/03 Moved by Neil Maloney that the next regular council meeting be held on Monday, April 14th, 2025.

Adopted

**14.**  **Closing of the meeting**

043-25/03 Moved by Chrissy Ann Payne that the meeting be adjourned at 7:20 p.m.

Adopted

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I, Donald Gagnon, Mayor, certify that the signing of these minutes is equivalent to my signing of all the resolutions it contains, in accordance with article 142 (2) of the Municipal Code.

*The French version is the official version - The French version is the official version*