Province of Québec

Municipality of L’Isle-aux-Allumettes

Regular meeting of the Municipal Council of L’Isle-aux-Allumettes held February 4th, 2025 at 7:00 P.M. at the Municipal Office.

The meeting is open to the public and present are his Worship Mayor Corey Spence and Councillors Mariette Sallafranque, Patrick Fleming, Ivan Schryer, Nancy McGuire, Brian Adam and Robert Chafe.

Alicia Jones, Director General, is in attendance.

* + 1. **Opening of meeting**

Mayor Spence welcomes everyone and declares the meeting to be open at 7:00 pm.

1. **Roll call**

All present.

1. **Recording of the sitting**

The current meeting is being audio recorded for administrative purposes.

**4. Adoption of agenda**

013-25/02 Moved by Councillor Sallafranque, seconded by Councillor Adam, to adopt the agenda as presented.

Adopted

**5. Adoption of minutes**

014-25/02 Moved by Councillor McGuire, seconded by Councillor Fleming, to approve the minutes from the last regular Council meeting of January 14th, 2025 as presented.

Adopted

**6. Declaration of Conflict of Interest**

None.

**7. Statement of the Mayor**

The Mayor makes his Statement.

**8. Questions from the public**

*- Mr. Charles Allard:*

*- gives a brief presentation to Council regarding his new project at the Lupuline Hops Farm*

*- requests a letter of support for the project*

015-25/02 Moved by Councillor Chafe, seconded by Councillor Mcguire, to approve the support for the project ‘A l’Orée du Houblon’ with a support letter and with the promotion of their campaign through our local digital networks.

Adopted

**9. Correspondence**

None.

**10. Committee Reports**

**Land-use, Urbanism & By-Laws**

Councillor McGuire, Chair of Land-use, Urbanism and By-Laws committee, gives a verbal report.

**Public Works**

Councillor Schryer, Chair of the Public Works committee, gives a verbal report.

*Big Dump Day*

016-25/02 Moved by Councillor Schryer, seconded by Councillor Sallafranque, to approve Big Dump Day for May 10, 2025, with a list of acceptable items to be created for public distribution.  
 Adopted

017-25/02 *Water/Sewer Infrastructure Fund Application (CHIF)*

WHEREAS the Municipality of L’Isle-aux-Allumettes wishes to improve

its municipal infrastructure to meet the needs of the population and ensure the sustainable development of the territory;

WHEREAS the municipality is considering an affordable housing project

in the area, requiring the establishment or improvement of municipal infrastructure to ensure its viability;

WHEREAS the Canada Housing Infrastructure Fund (CHIF) provides a

funding opportunity for essential municipal infrastructure projects;

WHEREAS the Municipality of L’Isle-aux-Allumettes intends to submit

a funding application under this program for their affordable housing project;

THEREFORE, it is moved by Councillor Sallafranque, seconded by Councillor Adam, and RESOLVED THAT:

1. The Municipality of L’Isle-aux-Allumettes authorizes the submission of a funding application to the CHIF for the affordable housing project;
2. The Director General is authorized to sign and submit all necessary documents for the funding application;
3. The municipality commits to complying with the program’s requirements and covering its share of the project costs, if applicable.

Adopted

018-25/02 *Support for the Housing Project – HOM*

Moved by Councillor Schryer, seconded by Councillor Fleming, that the Municipality supports the proposed housing project in collaboration with Habitations de l'Outaouais Métropolitain (HOM) and commits to providing a contribution equivalent to 40% of the grant amount awarded by the Société d'Habitation du Québec, in compliance with the Affordable Housing Program of Quebec (PHAQ) framework.

This contribution will include: Donation of the land, Installation of required infrastructure, a municipal tax credit for a period of 35 years; this support is conditional on the commitment of municipal funding for the installation of the necessary water and sewer infrastructure.

Adopted

**Community, Culture & Recreation**

Councillor Chafe, Chair of the Community, Culture & Recreation committee, gives a verbal report.

**Revitalization**

Councillor Sallafranque, Chair of the Revitalization committee, gives a verbal report.

*Final Report FRR - Centennial Park*

019-25/02 Moved by Councillor Sallafranque, seconded by Councillor Adam, to approve and submit the final reports for the Centennial Park project to the MRC Pontiac for the FRR Volet 4 grant, and to authorize the Director General to sign and send all required documentation, as discussed.

Adopted

020-25/02 *Final Report – PRIMA (Centennial Park)*

WHEREAS the Municipality of L’Isle-aux-Allumettes received financial assistance under the Municipal Infrastructure Program for Seniors (PRIMA) to carry out work aimed at improving municipal infrastructure for seniors at Centennial Park;

WHEREAS the work funded under this program has been completed in accordance with the program’s requirements;

WHEREAS the Municipality must submit the final report to confirm the completion of the work and its compliance with the terms of the funding agreement with the Ministry of Municipal Affairs and Housing (MAMH);

It is moved by Councillor Sallafranque, seconded by Councillor Chafe, and resolved that:

* The Municipal Council of L’Isle-aux-Allumettes endorses and confirms the completion of the work funded under the PRIMA Program, as described in the final report;
* The Council attests that the work has been carried out in accordance with the requirements and commitments outlined in the funding agreement with the MAMH;
* The Director General is authorized to submit the final report along with any required documentation to the MAMH.

Adopted

**Public Security**

Councillor Fleming, Chair of the Public Security committee, gives a verbal report.

**Administration**

Councillor Adam, Chair of the Administration committee, gives a verbal report.

021-25/02 *ByLaw # 2025-001**– Taxation ByLaw*

WHEREAS the Municipality is subject to the conditions of section 252 of the Act respecting municipal taxation;

WHEREAS a presentation of the Draft By-Law was presented and a notice of motion was previously given by Councillor Adam at a regular meeting of Council held on January 14th, 2025;

CONSEQUENTLY, the members of the Council of having all voted in favor of the adoption of this By-Law;

It was moved by Councillor Adam, seconded by Councillor Schryer, and unanimously resolved that this BY-LAW # 2025-001 entitled "By-law respecting the imposition of the rates of property tax and service taxes for the fiscal year 2025 and the conditions of tax collection" be enacted.

Adopted

**11. Review of monthly payables**

The list of accounts payables for the month of January is reviewed.

**12. Questions from the public**

None.

**13. Varia**

None.

**14. In camera session**

022-25/02 Moved by Councillor Adam, seconded by Councillor Sallafranque, to proceed with an in-camera session, at 8:10pm.

Adopted

023-25/02 Moved by Councillor Chafe, seconded by Councillor Sallafranque, to return to the regular meeting, in progress at 8:20pm.

Adopted

024-25/02 *Interim Municipal Inspector*

Moved by Councillor Adam, seconded by Councillor Sallafranque, to ratify the appointment of Charles Gallant as the Interim Municipal Inspector for the Municipality of L’Isle-aux-Allumettes, who will perform all required duties and assist with training our new employee, as discussed.

Adopted

025-25/02 *Municipal Inspector*

Moved by Councillor Adam, seconded by Councillor Schryer, to approve the hiring of Patrick La Rochelle as Municipal Inspector for the Municipality of L’Isle-aux-Allumettes, as recommended by the Selection and Hiring Committee.

Adopted

026-25/02 *Job Posting – Receptionist*

Moved by Councillor Adam, seconded by Councillor McGuire, to approve the posting for the position of Receptionist / Taxation clerk, as presented.

Adopted

**15. Date of next meeting**

The next regular meeting will be held on Tuesday, March 4th, 2025 at 7:00p.m. at the Municipal office.

**16. Closing of meeting**

027-25/02 Moved by Councillor Chafe and seconded by Councillor Sallafranque that the meeting be adjourned at 8:25pm.

Adopted

Director General / Clerk-treasurer Mayor

I, *Corey Spence, Mayor*, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*