Province of Quebec

Municipality of Chichester

Regular meeting of the Chichester Municipal Council held November 4th, 2024 at 7:00pm, held at the Municipal Office.

At which were present, in person, his Honour Mayor Donald Gagnon, Councillors Neil Maloney, Chrissy Ann Payne, Corey Bissonnette, Dustin Denault, and Jacques Fleury.

The Director General, Alicia Jones, is present.

Councillor Louis Schryer is absent.

**1.**  **Opening of the meeting**

Mayor Gagnon welcomes everyone and declares the meeting open.

**2. Adoption of the agenda**

122-24/11 Moved by Corey Bissonnette to accept the agenda as presented and amended.

Adopted

**3. Conflict of Interest (if applicable)**

None.

**4. Adoption of the minutes**

123-24/11 Moved by Chrissy Ann Payne that the minutes of the regular meeting of October 7th, 2024 be adopted.

Adopted

**5.**  **Visitors**

None.

**6.**  **Mayor's MRC report**

The Mayor declares having no report this month.

**7.**  **Committee reports**

***Public Security***

Councillor Fleury, Chair of the public security committee, gives a verbal report.

***Roads & Environment***

Mayor Gagnon, Chair of the Roads and Environment Committee, gives a verbal report.

***Planning and development***

Councillor Maloney, Chair of the Planning and Development Committee, gives a verbal report.

The Municipal Inspector's report is received and read.

***Administration & Finance***

Councillor Schryer, Chair of the Administration and Finance Committee, gives a verbal report.

*Notice of Motion – Internal Controls Bylaw*

A Notice of Motion is given by Neil Maloney, and a draft ByLaw presented, for the ByLaw relating to Internal Controls and Management of Council meetings; to be presented for adoption at the next regular meeting.

124-24/11 *Intermunicipal cooperation*

WHEREAS the Municipality of Chichester is committed to improving efficiency, reducing costs, and enhancing the quality of municipal services for the benefit of all residents;

WHEREAS the municipalities of Chichester, L’Isle-aux-Allumettes, Sheenboro, and Waltham have been in discussions regarding opportunities for sharing certain services, with the goal of creating a more sustainable model of municipal governance;

WHEREAS sharing services among municipalities has the potential to address common challenges, streamline operations, and optimize resources;

WHEREAS the ongoing discussions between the four municipalities are essential in exploring viable options and determining the feasibility, costs, and benefits of such shared services;

NOW, THEREFORE, it is proposed by Jacques Fleury and resolved that the Council of the Municipality of Chichester hereby supports the continued discussions and exploration of service-sharing options with the other three neighboring municipalities;

BE IT FURTHER RESOLVED that Council identifies the priorities for potential service-sharing, specifically in the areas of:

* + - * + Municipal Inspection
        + Transfer Sites
        + Maintain shared administration

BE IT FINALLY RESOLVED that Council supports establishing any necessary framework or consultations with any related ministries (ie: MAMH) to ensure a structured and productive approach to these discussions and future collaborations; however, any future commitment to sharing of services of any kind must be approved by each municipal Council, respectively, as discussed.

Adopted

***Leisure , Recreation , Tourism & Marketing***

Councillor Payne, Chair of the Leisure, Recreation, Tourism and Marketing Committee, gives a report.

**8. Questions from the Public**

None.

**9.**  **Presentation of accounts**

125-24/11 Moved by Neil Maloney that monthly bills be approved and paid according to the list distributed.

Adopted

126-24/11 *Invoice deadline – 60 days*

Moved by Corey Bissonnette to notify local contractors and suppliers that the invoicing for any work provided to the Municipality must be submitted within 60 days of completion of the job or the purchase.

Adopted

**10.**  **Correspondence**

*- Bouffe Pontiac annual food drive to take place on December 5th at the intersection of Pembroke Road and Hwy 148*

\*\*\*Councillor Louis Schryer joins the meeting at 7:55pm.\*\*\*

**11.**  **Varia**

127-24/11 *Recycling contract renewal*

Moved by Dustin Denault to approve the renewal of the municipality’s recycling contract, with LaRelance, for a period of 1 year for 2025, renewable, if necessary.

Adopted

128-24/11 *Financial agreement with Éco Entreprises Québec*

WHEREAS the Environment Quality Act (“the Act”) was amended on March 17, 2021 ;

WHEREAS section 53.31.0.2 of the revised Act as amended provides that no municipality or group of municipalities may, on its own initiative, develop or implement all or part of a system for the selective collection of certain recyclable materials when the development, implementation and financing of such a system are entrusted to persons by by-law ;

WHEREAS the Regulation respecting a selective collection system for certain residual materials (“the Regulation”) came into force on July 7, 2022;

WHEREAS Éco Entreprises Quebec (EEQ) is the management organization designated under Section I of Chapter III of the Regulation to develop, implement and financially support a Quebec-wide selective collection system for certain recyclable materials;

WHEREAS the signatory Organisation (the Municipality) is party to a contract for the collection and transportation of residual materials ending after December 31, 2024, or plans to award a short contract for the year 2025.

WHEREAS Section 20 of the Regulation provides for the conclusion of an agreement between ÉEQ and a municipal body that is party to a contract for the collection and transportation of residual materials that ends on a date subsequent to December 31, 2024, on the compensation of this municipal body for the services referred to in the Act as it read prior to December 31, 2024, provided between January 1, 2025 and the end date of said contract.

WHEREAS certain other services will be assumed by ÉEQ as part of the selective collection system as of January 1, 2025;

WHEREAS it is necessary for the Parties to provide for the terms and conditions applicable to the payment of compensation and to the services assumed by ÉEQ as of January 1, 2025, through a financial agreement;

WHEREAS ÉEQ has identified the signatory organization to enter into such an agreement;

WHEREAS discussions have been held between EEQ and the signatory organization in order to conclude such an agreement;

WHEREAS the Regulation provides for deadlines for the conclusion of this financial agreement;

IT IS PROPOSED by Neil Maloney AND unanimously RESOLVED, to accept the terms of the financial agreement presented, which form an integral part of this resolution;

TO AUTHORIZE the Mayor and the Director General to sign the financial agreement with Éco Entreprises Québec;

Adopted

129-24/11 *PRABAM program – Final reporting*

WHEREAS the Ministère des Affaires municipales et de l'Habitation (MAMH) requires a resolution confirming the completion of the work covered by the final reports and rendering of accounts for the PRABAM program;

WHEREAS the work financed under this program has been carried out in accordance with the requirements and objectives set;

IT IS THEREFORE PROPOSED by Councillor Neil Maloney and resolved :

1. To ratify and confirm that the work provided for in the PRABAM program's final report has been carried out in accordance with the applicable standards and within the prescribed deadlines;

2. To authorize the Director General to forward this resolution and all necessary documentation to the Ministère des Affaires municipales et de l'Habitation for final accountability.

Adopted

**12. In-camera session**

130-24/11 Moved by Neil Maloney to proceed with the discussion through an in-camera session, at 8:00pm.

Adopted

131-24/11 Moved by Corey Bissonnette to return to the meeting in progress, at 8:10pm.

Adopted

132-24/11 *Municipal Inspector position*

Moved by Neil Maloney to approve the posting for the Municipal Inspector position, in conjunction with L’Isle-aux-Allumettes; and to request Mayor Gagnon participate on the interview and selection committee.

Adopted

**13.**  **Date of next meeting**

133-24/11 Moved by Louis Schryer that the next regular council meeting be held on Monday, December 2nd, 2024 and that a Special meeting for the 2025 Budget be held on Monday, December 9th, 2024.

Adopted

**14.**  **Closing of the meeting**

134-24/11 Moved by Corey Bissonnette that the meeting be adjourned at 8:15 p.m.

Adopted

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I, Donald Gagnon, Mayor, certify that the signing of these minutes is equivalent to my signing of all the resolutions it contains, in accordance with article 142 (2) of the Municipal Code.

*The French version is the official version - The French version is the official version*