

Province of Québec  
Municipality of Sheenboro

Regular meeting of the Municipal Council of Sheenboro held February 7th, 2021 at 6:30 P.M. by videoconference, due to the current pandemic restrictions.

Via videoconference are present Mayor Doris Ranger and Councilors Dick Edwards, John Brennan, Richard Bradshaw, Lorna Brennan Agnesi, Karen Shea and Shamus Morris.

Ashlee Poirier, Director General, and Simon Tessier, Assistant Director General are in attendance.

**1. Opening of meeting**

The mayor notes that there is quorum and calls the meeting to order at 6:30 PM.

**2. Adoption of Agenda**

034-2022 Moved by Councillor Brennan Agnesi to adopt the agenda as presented.

Adopted

**3. Conflict of interest (if applicable)**

None.

**4. Adoption of minutes**

035-2022 Moved by Councillor Brennan that the minutes of the regular meeting of January 17<sup>th</sup>, 2022 be accepted.

Adopted

036-2022 Moved by Councillor Bradshaw that the minutes of the special budget meeting January 24th, 2022 be accepted.

Adopted

**5. Questions from the public**

None.

**6. Municipal Inspectors Report**

The Municipal Inspector, Mr. Vaillancourt, presented new information and several suggestions to council.

He informed Council that Bell will be doing brushing in the Municipality.

The Municipal Inspector brought up the possibility of requiring a permit for the building of new decks in the municipality, Council has tabled the issue for further discussion.

Mr. Vaillancourt brought up issues with the disposal of construction waste in our Municipality. We are still waiting on updates from the MRC concerning this ongoing problem.

037-2022 Moved by Councilor Edwards that the in the future a free permit be issued in order to do any work in the Municipality using shingles and that the Municipal Inspector then require proof of legal disposal of construction waste in order to close the permit.

Adopted

7. **Administration**

A. Payment of the Bills

038-2022 Moved by Councilor Bradshaw to pay the bills of the month as listed.

B. Taxation By-Law

039-2022 Moved by Councilor Bradshaw to adopt the By-Law 2022-01:

“By-Law respecting the imposition of the rates of the property tax and service taxes for the fiscal year 2022 and the conditions for tax collection” Councilor Bradshaw made the Notice of Motion at the January meeting.

Adopted

C. Ethics By-Law

A Notice of Motion was given by Councilor Brennan to adopt By-Law 2022-002 - “*Establishing the Code of Ethics and Professional Conduct for the Employees of the Municipality of Sheenboro*” at the March meeting.

D. Taxation Software

040-2022 Moved by Councilor Morris to have the P.G. (Programmation Gagnon) software added to the Director Generals laptop at the cost of \$ 1127 for the second license and to hire WePC to come and create a network, install P.G. and Simply on Assistant Director Generals laptop.

E. 2020 Financial Statements

Confirmation that all Councilors have received and reviewed the 2020 Financial Statements for Sheenboro and are all in favor of having Mr. Simon Thibault from AXÈ C.P.A. present it to Council at a later date.

F. Office Phone Lines

041-2022 Moved by Councilor Shea to allow the Assistant Director General to make changes to the current Bell Office Account. This includes removing the existing Fax line and replacing it with a second phone line for a one-time installation fee of \$125, signing a one-year contract with Bell for roughly \$ 140 a month for the two phone lines and purchasing three office phones at roughly \$ 100 a phone.

Adopted

G. Ethics By-Law for Elected Officials

042-2022

Moved by Councilor Bradshaw to adopt by-law 2022-003 “ Édictant le Code d’Étique et de Déontologie des Élus.es. Municipaux”

Adopted

8. Public Works

A. Double Vocation Grant

- Whereas

the request for additional assistance for the maintenance of dual-purpose roads is renewable annually.
- Whereas

the criteria for additional assistance for the maintenance of these roads are respected.
- Whereas

the Ministry of Forests, Wildlife and Parks or the Ministry of Energy and Natural Resources, and carriers have already provided, at the request of the Municipality of Sheenboro, the appropriate information regarding the type of volume of the resource transported as well as the number of annual trucks that use the road (s) of the municipal network to be compensated.
- Whereas

this resolution must be accompanied by a municipal plan showing the roads taken by the carriers in the case of a compensation request relating to a road not previously requested.
- Whereas

the information included in the table below represents the situation of heavy transport for the current year 2022.

Name of street(s) solicited	Length to Compensate	Resource Transported	Number of trucks loaded per year
Mountain/Sheen Road	5.9 KM	Wood	702

Therefor it is,

043-2022

Moved by Councilor Edwards to have the Director General apply for the Double Vocation grant for 5.9 KM on Mountain and Sheen Road at 2000\$/KM for a total of \$ 11 800 and to sign all pertaining paperwork. A total of 2008 loads on Mountain/Sheen Road. Only 175 loads on Sullivan.

B. Park Maintenance

The Director General presented the quote provided by S&R Lawn Maintenance at a cost of \$ 3900, an increase of \$ 150 from last year. Council moved to table the motion until the March meeting.

C. Transfer Site

044-2022

Moved by Councilor Brennan Agnesi to go In-camera at 7:30PM to discuss concerns about ratepayer non-compliance at the Transfer Site.

Adopted

045-2022 Moved by Councilor Brennan Agnesi to go Out of Camera at 7:45PM  
Adopted

046-2022 Moved by Councilor Morris to decide on two large items pick up dates for 2022, Sunday May 22<sup>nd</sup> and Wednesday May 25<sup>th</sup> from 2:00PM to 6:00PM. and Wednesday Oct 5<sup>th</sup> and Sunday Oct 9<sup>th</sup> form 2:00PM to 6:00PM.

Adopted

047-2022 Moved by Councilor Edwards to adopt the schedule for Summer 2022 at the Transfer Site: May 1<sup>st</sup> to October 9<sup>th</sup> 2022, the hours of operation will be Wednesday and Sunday 2:00PM to 6:00PM.

Adopted

## **9. Correspondence**

### **A. Residence Meilleur**

048-2022 Moved by Councillor Bradshaw to nominate Mayor Doris Ranger to the Residence Meilleur Board of Directors

Adopted

### **B. CHIP F.M. 101.9**

049-2022 Moved by Councillor Edwards to renew the membership with CHIP FM for 2022 at a cost of \$ 50.

Adopted

## **10. Varia**

Councillor Brennan Agnesi presented to Council the progress made by the Nature Conservancy of Canada Conservation trail. The trails had been cleared and marked in the fall of 2021. Two bridges were installed and a new outhouse put in place. In the spring of 2022, more trail clearing and signs will be added.

## **11. In camera session**

050-2022 Moved by councillor Brennan that the session continues in camera, at 8:19PM.

Adopted

051-2022 Moved by councillor Brennan to return to the meeting in progress, at 8:20 PM.

Adopted

### **A. Administrative**

Moved by councillor Brennan to accept the Assistant Director General's increase in weekly hours.

Adopted

## **12. Date of next meeting**

The next meeting will be held March 7<sup>th</sup>,2022 at 6:30PM.

**13.     Closing of meeting**

053-2022           Moved by Councillor Brennan Agnesi that the meeting be adjourned at 8:20PM.

Adopted

_____ Director General / Secretary-treasurer	_____ Mayor
---	----------------

I, *Doris Ranger, Mayor*, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.