

Province of Québec
Municipality of Sheenboro

Regular meeting of the Municipal Council of Sheenboro held January 17th, 2022 at 6:30 P.M. by videoconference, due to the current pandemic restrictions.

Via videoconference are present Mayor Doris Ranger and Councillors Dick Edwards, John Brennan, Richard Bradshaw, Lorna Brennan Agnesi, Karen Shea and Shamus Morris.

Ashlee Poirier, Director General, and Simon Tessier, Assistant Director General are in attendance.

1. Opening of meeting

The Mayor notes that there is quorum and calls the meeting to order at 7:40 PM.

2. Adoption of Agenda

001-2022 Moved by Councillor Brennan Agnesi to adopt the agenda as presented with the addition of 12D Committees.

Adopted

3. Conflict of interest (if applicable)

None.

4. Adoption of minutes

002-2022 Moved by Councillor Brennan that the minutes of the regular meeting of December 6th, 2022 be accepted.

Adopted

003-2022 Moved by Councillor Brennan that the minutes of the special meeting December 20th, 2022 be accepted.

Adopted

5. Questions from the public

None.

6. Municipal Inspectors Report

The Municipal Inspector presented 2 (two) subdivision requests to council.

004-2022 Moved by Councillor Bradshaw that the survey plan submitted by Michel Fortin, land surveyor, bearing number 32556 of his minutes for lot 6 216 888 be approved conditionally upon the municipality reviewing section 37, Chapter V Subdivision section by-law 15-2003; in addition, the criteria must conform with the norms and by-laws in force at the time of the permit application.

Adopted

005-2022 Moved by Councillor Morris that the survey plan submitted by Michel Fortin, land surveyor, bearing number 32762 of his minutes for lot 6 217 460 be approved conditionally upon the review of the incorrect road name Chemin Meehan and the municipality reviewing section 37, Chapter V Subdivision section by-law 15-2003; in addition, the criteria must conform

with the norms and by-laws in force at the time of the permit application.

Adopted

7. 2022 Budget Preparation

Council discussed the budget for 2022

8. Public Works

TECQ Grant

The Director General clarified some concerns to council.

006-2022

Dust Suppressant

Moved by Councillor Morris to order 21 000L of liquid calcium chloride 35% at a cost of \$7 413 and has also requested the Director General to inquire about pricing for additional amounts.

Adopted

9. Administration

007-2022

Payment of the bills

Moved by Councillor Brennan that the bills be paid as per the list presented.

Adopted

008-2022

Pontiac Journal advertising budget

The 2022 proposed advertising budget was presented to council.

Moved by councillor Brennan Agnesi to only accept the proposed advertising opportunities for the Pontiac Journal on a monthly basis and to approve the bus safety add for January, 2022.

Adopted

009-2022

Authorization to pay current accounts

Moved by Councillor Edwards to authorize the Director General to pay upon receipt the following accounts: Bell, Hydro Québec, Ministre du Revenu, Revenue Canada, Stinson, McGrimmon, Evolutic, CPA Accountant, Municipal Inspector and all Municipal employees.

Adopted

010-2022

FQM Membership Renewal for 2022

Moved by Councillor Bradshaw to authorize the Director General to re-new the 2022 FQM membership at a cost of \$ 1 165.57.

Adopted

011-2022

ADMQ Membership Renewal for 2022

Moved by councillor Shea to authorize the Director General to re-new the 2022 ADMQ membership at a cost of \$495

- 012-2022 Council Committees
Moved by councillor Morris to adopt the 2022 committees as presented by mayor Ranger.
- Adopted
- 013-2022 Taxation By-Law
A notice of motion was given by Councillor Bradshaw to adopt the taxation By-Law 2022-001 – *By-law respecting the Imposition of the Rates of Property Tax and Service Taxes for the Fiscal Year 2022 and the Conditions for Tax Collection.* at the February council meeting.
- 014-2022 Student Grant
Moved by Councillor Brennan Agnesi to apply for the summer student loan that this Municipality approve the application and request for funding from the Federal Summer Student Program for 1 (one) student, and to approve that the Director General sign all required documents.
- Adopted
- 015-2022 Remuneration for 2022
Moved by Councillor Bradshaw to approve the 2022 annual cost of living wage increase for council and select employees at a 4.7% increase as per budget.
- Adopted
- 016-2022 TNO Recyclables
Moved by Councillor Edwards to continue accepting the TNO recyclables at the Sheenboro transfer site for a fee of \$3000 to the MRC Pontiac.
- Adopted
- 017-2022 Ethics Course
Moved by Councillor Brennan to approve the cost of \$250/person for the mandatory ethics course for Councillors. The date and time to be determined at a later date.
- Adopted
- 018-2022 Code of ethics and deontology for elected officials
Notice of motion given by councillor Bradshaw to adopt by-law 2022-003 “Édictant le Code d’Éthique et de Déontologie des Élus.es. Municipaux” and presentation of the draft by-law.

10. Correspondence

Sullivan Homestead

A letter was presented to council.

Near Surface Disposal Facility

A response letter from the Honourable Jonathan Wilkinson was presented to council.

11. Varia

Municipal Archives Project

Councillor Brennan Agnesi gave a presentation to council.

12. In camera session

019-2022 Moved by councillor Shea that the session continues un camera, at 8:27PM
Adopted

020-2022 Moved by councillor Brennan to return to the meeting in progress, at 10:05PM
Adopted

021-2022 Renewal of legal advisor mandate
Moved by councillor Edwards to renew the legal advisors mandate for the year 2022 at a cost of \$2 000.
Adopted

022-2022 Legal Firm Presentation
Moved by councillor Morris to invite RPGL Lawyers to come and make a presentation to council in the near future.
Adopted

023-2022 Administration
Moved by councillor Brennan to increase the Assistant Director Generals salary as discussed.
Adopted

024-2022 **13. Date of next meeting**
The next meeting will be held February 7th,2022 at 6:30PM via videoconference.

The special meeting for the adoption of the 2022 Budget will be held January 24th , 2022 at 5:00PM. via videoconference.

14. Closing of meeting
025-2022 Moved by Councillor Brennan Agnesi that the meeting be adjourned at 9:15PM pm.
Adopted

Director General / Secretary-treasurer

Mayor

I, *Doris Ranger, Mayor*, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.