



## MINUTES

### Council meeting - Municipality of Sheenboro Meeting held in-camera on ZOOM

**Date: June 7th, 2021 Time: 7:30 PM**

Attendance	P	R/A	Attendance	P	R/A
Doris Ranger, Mayor	X		Alicia Jones Interim Director General	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan	X		Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

#### 1. Quorum verification and call meeting to order

Mayor notes that there is quorum and calls meeting to order at 9:18 PM.

#### 2. Approval of Agenda

All members have received and read the agenda

##### **Motion # 81-2021**

##### **Approval of Agenda**

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to approve the agenda as presented.

Adopted unanimously

#### 3. Declaration of conflict of interests

No member declares a conflict of interest with an Item on the agenda.

#### 4. Approval of the Minutes: June 7<sup>th</sup>, 2021

##### **Motion # 82-2021**

##### **Approval of the Minutes: May 3rd, 2021**

It is

Moved by: Mr. Rick Bradshaw

AND RESOLVED to approve the minutes of May 3<sup>rd</sup>, 2021.

Adopted unanimously

**5. Question from public and visitors**

- 1- Nancy Gleason inquired about the delay in council meeting minutes being posted on the municipal website and a request for the ratepayers form to be available in a fillable document.

Response: The topic has been tabled for future discussion.

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- 2- Eldon Jennings is inquiring about previous road work performed on Ferguson Baie Road.

Response: Mr. Jennings will be informed that he must apply for Access to information.

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**6. Foreman’s Report**

The Foreman is on a two-week absence due to an injury sustained at the transfer site.

**7. Roads/Public Works**

A. Mr. Morris’ Drainage Project

**Motion # 83-2021**

**Mr. Morris Drainage Project**

It is

Moved by: Mr. Rick Bradshaw

AND RESOLVED to decline Mr. Morris’ request from August 10<sup>th</sup>, 2020.

B. Snow Plow Tender

**Motion # 84-2021**

**Snow Plow Tender**

It is

Moved by: Mr. Rick Bradshaw

AND RESOLVED to have the Director General post the Snow plow tender on the SEAO website and sign all pertaining documents.

Adopted Unanimously

C. Sullivan/Perrault Tender

**Motion # 85-2021**

**Sullivan/Perrault Tender**

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to have the Director General post the Sullivan/Perrault tender on the SEAO website and sign all pertaining documents.

Adopted Unanimously

**8. Administration**

A. Payment of the Bills

**Motion # 86-2021**

**Payment of the Bills**

It is

Moved by: Mrs. Karen Shea Gleason

AND RESOLVED to pay the bills of the month as listed.

Adopted unanimously

**9. Environment**

A. Transfer Site: Monitoring Garbage

A discussion was had concerning the ongoing monitoring of waste being brought to the transfer site to ensure all ratepayers are complying with the new measures enacted by council.

**10. Economic / Development**

A. F-16 Second Draft By-Law

**Motion # 87-2021**

**F16 Second Draft By-Law**

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to adopt the F-16 second draft by-law as presented.

Adopted unanimously

B. 10 Hectares

A notice of motion was given by Councillor Mr. Dick Edwards regarding the adoption of the first draft by-law for the 10 hectares.

**Motion #88-2021**

**10 Hectares Draft By-Law**

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to adopt the first draft by-law of the 10 hectares as presented.

Adopted unanimously

## **11. Public security / Emergency Plan**

A. Submission to the MRC of updated road names for Toponomie Quebec.

### **Motion #89-2021**

#### **Updating road names with Toponomie Québec**

#### **TOPONYMIC STANDARDIZATION AND STORAGE OF ADDRESS DATA OF THE MRC DE PONTIAC AND ITS MUNICIPALITIES**

CONSIDERING the importance of aligning the various databases identifying addresses across the MRC Pontiac, in order to offer better service to citizens, including emergency services and property assessment services, planning and geomatics;

CONSIDERING the municipal council is the competent authority to adopt any new street name or to replace existing ones, including private, forest and non-verbalized roads

CONSIDERING the current problem for different government services because there is more than one specific used for the same street within municipalities, especially in the assessment role;

CONSIDERING the Government of Quebec requires that municipalities adopt and make official the specifics of their street names, all of which must be sent to the Commission de Toponomie du Quebec;

CONSIDERING the identification of buildings on the territory is essential in the event of an emergency;

CONSIDERING the MRC is available to support municipalities in this process and validate certain elements, in particular the exhaustive list of street names;

CONSIDERING the MRC is committed to making a resource available to compare data and synchronize addresses in a uniform manner.

It is

moved by: Mr. John Brennan

AND RESOLVED that the Municipality of Sheenboro send to the MRC a list of addresses of buildings by street name in Excel format. In addition, in the event of a discrepancy with the Commission de Toponomie du Québec, the municipality of Sheenboro authorizes the sending of this list to the CTQ by the MRC of Pontiac.

Adopted unanimously

**12. Sport & Recreation & Tourism**

A. Annual Upper Pontiac Sports Complex Contribution

**Motion # 90-2021**  
**Annual USPC contribution**

It is  
Moved by: Mr. Rick Bradshaw  
AND RESOLVED to contribute \$ 5000 to the U.P.S.C.

For	Against
Lorna Brennan Agnesi	Larry Gleason
Rick Bradshaw	
Karen Shea Gleason	
Dick Edwards	
John Brennan	

Adopted on division

**13. Correspondence**

## **14. Varia**

### **A. Vote by Correspondence**

#### **Motion # 91-2021**

#### **Vote by correspondence for ratepayers over 70**

USE OF VOTING BY CORRESPONDENCE FOR ELECTORS 70 YEARS OLD OR OVER FOR THE GENERAL ELECTION OF NOVEMBER 7, 2021 AND FOR ANY PROCEDURE RECOMMENDED FOLLOWING THIS ELECTION

CONSIDERING under the provisions of article 582.1 of the Act respecting elections and referendums in municipalities, the Minister may, by by-law, establish the terms and conditions according to which the right to vote may be exercised, by correspondence, a person who is registered as an elector or a person qualified to vote on the electoral list or referendum list in a capacity other than that of a domiciled person;

CONSIDERING under the provisions of article 659.4 of the Act respecting elections and referendums in municipalities, a resolution must be taken no later than July 1 of the calendar year in which a general election is to be held or, in the case of a by-election, no later than the fifteenth day following the day on which the council was notified of the day fixed for the poll. In the case of a referendum vote, this resolution must be taken during the council meeting during which the date of the poll must be set. The same rules apply to a resolution the purpose of which is to terminate a previous resolution.

THEREFORE,

It is

Moved by: Mr. Richard Bradshaw

AND RESOLVED to use the postal vote for any person registered on the list of electors or referendum as an elector or person qualified to vote in a capacity other than that of a person domiciled during any poll.

Adopted Unanimously

B. Allowing non-residents to vote by correspondence

**Motion # 92-2021**

**Allowing mail-in voting**

Due to the Corona virus pandemic, it is proposed to council that a motion be passed permitting voters who are non-residents to vote by correspondence using self-stamped envelopes.

CONSIDERING under the provisions of article 582.1 of the Act respecting elections and referendums in municipalities, the Minister may, by by-law, establish the terms and conditions according to which the right to vote may be exercised, by correspondence, a person who is registered as an elector or a person qualified to vote on the electoral list or referendum list in a capacity other than that of a domiciled person;

CONSIDERING under the provisions of article 659.4 of the Act respecting elections and referendums in municipalities, a resolution must be taken no later than July 1 of the calendar year in which a general election is to be held or, in the case of a by-election, no later than the fifteenth day following the day on which the council was notified of the day fixed for the poll. In the case of a referendum vote, this resolution must be taken during the council meeting during which the date of the poll must be set. The same rules apply to a resolution the purpose of which is to terminate a previous resolution.

BE IT RESOLVED to allow use of postal voting for any person entered on the electoral list or referendum as an elector who is over seventy years of age.

Therefore,

It is

Moved by Mr. Dick Edwards

AND RESOLVED to permit non-resident voters to vote by correspondence due to the pandemic.

Adopted unanimously

C. Hiring of summer student Andrew Robinson using student grant

It is submitted to council that Andrew Robinson be hired as the summer student using funds from the summer student grant.

**Motion # 93-2021**

**Municipal Worker Position**

It is

Moved by Mr. Dick Edwards

AND RESOLVED THAT the municipality hires Andrew Robinson for the summer student municipal worker position in accordance with the Summer Student Grant.

Adopted unanimously

**15. In-Camera**

**Motion # 94-2021**

**In-Camera**

Moved by Mr. Dick Edwards

AND RESOLVED THAT the discussions continue in-camera, at 9:55 PM.

Adopted unanimously

**Motion # 95-2021**

**Return from in-camera**

Moved by Mr. Dick Edwards

AND RESOLVED THAT the regular meeting continue, at 9:57 PM.

Adopted unanimously

**16. Next meeting: July 5<sup>th</sup>, 2021**

The next council meeting will be held on July 5<sup>th</sup>, 2021 at the municipal hall at 7:30 PM.

**17. Closing of meeting**

All Items on the agenda were discussed. The closing of the meeting is requested.

**Motion # 96-2021**

**Closing of meeting**

It is

Moved by: Mr. John Brennan

AND RESOLVED to close the meeting at 9:59 PM.

Adopted unanimously

I, Doris Ranger, mayor, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.

Mayor – Mrs. Doris Ranger:

Interim Director General – Mrs. Alicia Jones`1234: