



MINUTES

Council meeting - Municipality of Sheenboro

Location: 59, Sheen road, Sheenboro

Date: March 1st, 2021 Time: 7:30 PM

Attendance	P	R/A	Attendance	P	R/A
Doris Ranger, Mayor	X		Ashlee Poirier, Director General	X	
Karen Shea		X	Lawrence Gleason	X	
John Brennan	X		Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

1. Quorum verification and call meeting to order

Mayor notes that there is quorum and calls meeting to order at 7:26 PM.

2. Approval of Agenda

All members have received and read the Agenda

Motion # 40-2021

Approval of Agenda

It is

Moved by: Mrs. Lorna Brennan Agnesi

AND RESOLVED to approve the Agenda.

Adopted unanimously

3. Declaration of conflict of interests

No member declares a conflict of interest with an Item on the agenda.

4. Approval of the Minutes: February 1st, 2021

Motion # 41-2021

Approval of the Minutes: February 1st, 2021

It is

Moved by: Mr. John Brennan

AND RESOLVED to approve the minutes of February 1st, 2021 with the changes as discussed.

Adopted unanimously

5. Question from public and visitors

- A. Fire Chief, Glynn Fleury attended the meeting and discussed with council the reason for which the fire department will not be using the tracks for the side-by-side. He expressed that they will only be using the skidoos in the winter time and therefor the tracks are not required. He updated council about the proposal to purchase a drone.

6. Foreman’s Report

Foreman, Scott Waddington reports to council as follows:

A temporary sign for Tripp road was installed at the end of Lighthouse road. After receiving complaints that bridge P-06013 was overflowing with water, took a drive and the bridge was clear, requesting the snowbanks to be removed in order to steam the holes properly to avoid flooding of the bridge. A description for the plowing job and transfer site requirements has been requested along with literature for acceptable materials at the transfer site.

7. Roads/Public Works

- A. 2021Road Work

Motion # 42-2021
Road Work Tender

It is

Moved by: Mr. Larry Gleason

AND RESOLVED to have the General Director prepare a public tender for road work to be completed on Mountain road.

Adopted unanimously

- B. Sullivan Drainage Project

The Director General presented the proposed plan to council. More information is requested before a decision can be made. A meeting at the site is recommended for additional explanations and clarification.

- C. Signage at bottom of Schyan Hill

The proposed signage was discussed. Security is of the highest importance and more information is required before a decision can be made.

- D. Bridge P-06013

This discussion is tabled until a further meeting.

- E. Truckers Request for Sanding

The Director General explained to council about the requests received from truckers for additional sanding. The foreman was sent to check on a problem area that was brought to our attention and the road was in satisfactory condition.

8. Administration

A. Payment of the bills

Motion # 43-2021

Payment of the bills

It is

Moved by: Mr. Lawrence Gleason

AND RESOLVED to pay the bills of the month as listed.

Adopted unanimously

B. ClicSÉQUR- Entreprise

Motion # 44-2021

ClicSÉQUR – Entreprises

It is

Moved by: Mr. Dick Edwards

AND RESOLVED THAT the Director General, Ashlee Poirier is hereafter deemed the representative for ClicSÉQUR- Entreprise

THAT she may register the company in the Quebec revenue file.

THAT she may manage the company's registration at clicSÉQUR – Entreprise.

THAT she may manage the company's registration in My Business Account and generally do whatever is useful and necessary to this end.

THAT she may fulfill the role and assume the responsibilities of the person in charge of the electronic services described in the conditions of use of My Account for the companies, in particular by giving to the users of the company, as well as to other companies, an authorization or a power of attorney.

THAT she may consult the company's file and act in the name and on behalf of the company, for all tax periods and years (past, current and future), which includes the power to participate in any negotiations with Revenue Quebec, with regard to all the information that Revenue Quebec holds about the company for the application or execution of fiscal laws, the law on excise taxes, the law facilitating the payment of alimony, by contacting Revenue Quebec with all the means of communications offered (by phone, in person, by mail and using online services)

Adopted unanimously

C. Mayor Replacement at MRC

Motion # 45-2021

Mayor Replacement

It is

Moved by: Mr. Rick Bradshaw

AND RESOLVED THAT in the absence of the mayor, Mr. John Brennan may represent the municipality at any sitting of the TNO Council or of the Regional Council of Mayors of the Pontiac MRC. Mr. John Brennan has also been appointed acting mayor.

Adopted unanimously

D. Add in the Pontiac Journal

Council has decided to not participate in the add to thank local farmers in the Pontiac Journal.

E. Taxation By-Law

Motion # 46-2021

Taxation By-Law # 2021-001

It is

Moved by: Mr. Dick Edwards

AND RESOLVED TO adopt the taxation By-Law #2021-001 “By-law respecting the imposition of the rates of property tax and service taxes for the fiscal year 2021 and the condition of tax collection”

Adopted unanimously

9. Environment

A. Transfer Site

Councillor Mr. Rick Bradshaw discussed with council the new measures to be implemented at the transfer site in the coming months.

10. Economic / Development

A. Zone F-16

A Notice of motion was given by Councillor Mr. Dick Edwards regarding the proposed changes in zone F-16.

Motion #47 -2021

F-16 Draft By-Law

It is

Moved by: Mr. Dick Edwards

AND RESOLVED to adopt the first draft by-law as presented by the municipal building inspector, Mr. André Vaillancourt.

Adopted unanimously

B. Subdivision Plan - Sullivan Road

Motion # 48-2021

Subdivision Plan – Sullivan Road

Moved by Councillor Rick Bradshaw

AND RESOLVED that the survey plan submitted by Richard Fortin, land surveyor, bearing number 11161 of his minutes for cadastre # 6 401 431 be approved; however, the criteria must conform with the norms and by-laws in force at the time of the permit application.

Adopted unanimously

11. Public security / Emergency Plan

A. Complaint to Sureté du Québec

Council was informed that a formal complaint regarding the excessive speed and carelessness of the truck drives has been made.

B. Generator

Motion # 49-2021

Service Contract

Moved by Councillor Dick Edwards

AND RESOLVED to have the Director General prepare a service contract for the generator.

Adopted unanimously

C. Drone

The Pontiac Ouest Fire Department is seeking council's approval for the purchase of a drone and to proceed with the training of four (4) firefighters and to approve the rate of \$100/hour for usage of the drone in the MRC Off-road rescue agreement. Council has requested more information and has tabled the discussion until it is received.

12. Sport & Recreation & Tourism

A. FARR Grant

The FARR grant was explained and will soon be open for applications. The soul purpose of the grant is to help beautify the municipality. The Director General requested recommendations.

13. Correspondence

14. Varia

No Item on the agenda.

15. In-Camera

Motion # 50-2021

In-Camera

Moved by Mr. John Brennan

AND RESOLVED THAT the discussions continue in-camera, at 10:11 PM.

Adopted unanimously

Motion # 51-2021

Return from in-camera

Moved by Mr. John Brennan

AND RESOLVED THAT the regular meeting continue, at 10:20 PM.

Adopted unanimously

16. Next meeting: April 12th, 2021

The next council meeting will be held on April 12th, 2021 at the municipal hall at 7:30 PM.

17. Closing of meeting

All Items on the agenda were discussed. The closing of the meeting is requested.

Motion # 52-2021

Closing of meeting

It is

Moved by: Mr. John Brennan

AND RESOLVED to close the meeting at 10:21 PM.

Adopted unanimously

I, Doris Ranger, mayor, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.

Mayor – Mrs. Doris Ranger:

Director General – Mrs. Ashlee Poirier: