



MINUTES

Council meeting - Municipality of Sheenboro Meeting held in person, closed to the public

Date: 2020-09-15 Time: 7:30 PM

Attendance P R/A Attendance P R/A

Doris Ranger, Mayor	X		<i>Alicia Jones, Interim DG</i>	X	
Karen Shea	X		Lawrence Gleason	X	
John Brennan	X		Lorna Brennan Agnesi	X	
Richard Bradshaw	X		Dick Edwards	X	

1. Quorum verification and call meeting to order

Mayor notes that there is quorum and calls meeting to order at 7:30 PM.

2. Approval of Agenda

All members have received and read the Agenda.

Motion # 01-09-15-2020

Approval of Agenda

Moved by Councillor Richard Bradshaw
AND RESOLVED to approve the Agenda as amended.

Adopted unanimously

3. Declaration of conflict of interests

No member declares a conflict of interest with an item on the agenda.

4. Approval of the Minutes

Motion # 02-09-15-2020

Approval of the Minutes: August 10th 2020

Moved by Councillor Lorna Agnesi
AND RESOLVED to approve the minutes of August 10th 2020 as presented.

Adopted unanimously

5. Foreman report

Roads Foreman, Scott Waddington, reported to Council prior to the start of the meeting as follows:

It was a very productive month. The road work projects were all completed including all planned ditching, culverts, and gravel application. culvert extension job on Sheen Road

has been completed. The Foreman will return to winter hours at the end of October – there is a discussion regarding staffing the Transfer Site.

6. Questions from the public and visitors

The meeting is closed to the Public.

A question from Mr. Neil Carroll is received regarding the ditching and drainage issues onto his property from Trout Lake Road.

- The issue was sent to the MRC Engineer and watercourse departments for their assessment.

7. Administration

a. Payment of the bills

Motion # 03-09-15-2020

Payment of the bills

Moved by Councillor Dick Edwards
AND RESOLVED to pay the bills of the month as listed.

Adopted unanimously

b. Tender Results for Snowplowing 2020-2021

Motion # 04-09-15-2020

Tender snowplowing ROADS

The following results were received for the public tender requested for snowplowing of the Municipal roads:

Contractor:
M. Kidd & Sons

Price (tax incl.):
\$ 121,800

Moved by Councillor Lawrence Gleason
AND RESOLVED that this Municipality accept the only lowest conforming bid for the snowplowing required for the municipal roads for the 2020-2021 season, as submitted by M. Kidd & Sons.

Adopted unanimously

c. Snowplowing Office / Transfer site

Motion # 05-09-15-2020

Tender snowplowing TRANSFER SITE/OFFICE

Moved by Councillor Lawrence Gleason
to proceed with the purchase of a plow for the municipal truck and the subsequent plowing of the Transfer site and the Municipal Office for the 2020-2021 season, conditional on the Foreman agreeable to be the operator.

FOR:
Lawrence Gleason
Karen Shea
Dick Edwards
Richard Bradshaw

AGAINST:
John Brennan
Lorna Brennan Agnesi

Adopted on Division

Motion # 06-09-15-2020

Tender snowplowing TRANSFER SITE/OFFICE

Moved by Councillor Karen Shea Gleason

AND RESOLVED that this Municipality proceed with the contract of the Transfer site and the Municipal Office for the 2020-2021 season, with a local contractor, should the conditions of the previous motion not be met; and to allow the Director General to negotiate the said contract.

Adopted unanimously

d. 2021 Budget

The Director General presents the 2020 actuals and discusses strategies for the 2021 Budget. A preparatory meeting will be held in early October for the 2021 budget.

8. Land use Planning / Development

a. Inspector's Report

Municipal Inspector, André Vaillancourt, reported to Council prior to the meeting, as follows:

There is a decline in permits this year so far, but no concerns. An inspection of the culvert at Tripp Rd was held and recommendations are given.

9. Environment

a. Transfer site

The committee will need to meet to discuss the increasing cost of waste management and to present strategies to improve the disposal and recycling performance at the Transfer site.

10. Roads / Publics Works

a. 2020 Project Updates

The Foreman discussed the status of the 2020 projects.

b. Culvert By-Law

Motion # 07-09-15-2020

Culvert By-Law

Moved by Councillor Lawrence Gleason

AND RESOLVED to approve the By-Law Concerning Culverts in private Driveways, effective immediately.

Adopted unanimously

c. Major Road Projects – Gas Tax

Motion # 08-09-15-2020
TECQ projects

Moved by Councillor Dick Edwards
AND RESOLVED to approve the major road work plan as presented, with the priorities indicated.

Adopted unanimously

d. Tripp Rd culvert

Motion # 09-09-15-2020
Ditching Tripp

Moved by Councillor Dick Edwards
AND RESOLVED to approve the additional ditching required on Tripp Rd to improve the drainage and following the installation of the new culvert.

Adopted unanimously

11. Public security / Emergency Planning

Next Fire Department committee meeting is scheduled for Sept 24th and the discussion of the 2021 budgetary requirements for the department will be discussed.

12. Sport & Recreation & Tourism

a. Docks

Motion # 10-09-15-2020
Dock maintenance

Moved by Councillor Lorna Agnesi
AND RESOLVED to approve the expense of \$2,000 by Eagle Marine for the 2020 maintenance of the municipal dock, as discussed.

Adopted unanimously

13. Correspondence

None.

14. Varia

Not required.

15. In-Camera

Motion # 11-09-15-2020
In-Camera

Moved by Councillor Richard Bradshaw
AND RESOLVED THAT the discussions continue in-camera, at 8:35pm.

Adopted unanimously

Motion # 12-09-15-2020
Return from in-camera

Moved by Councillor Richard Bradshaw

AND RESOLVED THAT the regular meeting continue, at 9:30pm.

Adopted unanimously

a. Human Resources

Motion # 13-09-15-2020
Accounting clerk

Moved by Councillor Karen Shea Gleason

AND RESOLVED THAT Ashlee Poirier be hired as temporary Accounting Clerk, as per the working conditions discussed.

Adopted unanimously

Motion # 14-09-15-2020
Municipal Inspector

Moved by Councillor Dick Edwards

AND RESOLVED THAT the contract for the Municipal Inspector, André Vaillancourt, be extended to 12 months renewable annually, as per the conditions discussed.

Adopted unanimously

Motion # 15-09-15-2020
Temporary DG job posting

Moved by Councillor Richard Bradshaw

AND RESOLVED To proceed with the job posting for a temporary Director General, as discussed.

Adopted unanimously

16. Next meeting: October 13th, 2020

The next council meeting will continue to be closed to the public, due to the pandemic crisis in effect.

17. Closing of meeting

All items on the agenda were discussed. The closing of the meeting is requested.

Motion # 16-09-15-2020
Closing of meeting

Moved by Councillor John Brennan

AND RESOLVED to close the meeting at 9:45 PM.

Adopted unanimously

I, Doris Ranger, mayor, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.

Mayor Doris Ranger:

Temporary Director General – Alicia Jones:

DRAFT