Province of Quebec

Municipality of Chichester

The Regular meeting of the Chichester Municipal Council was held December 4th, 2023 at 7:00pm, held at the Municipal Office.

At which were present, in-person, Mayor Donald Gagnon and Councillors Neil Maloney, Corey Bissonnette, Chrissy Ann Payne, Dustin Denault and Louis Schryer.

Councillor Jacques Fleury is absent.

Director General, Alicia Jones, is present.

**1.** **Opening of meeting**

Mayor Gagnon welcomes everyone and declares the meeting to be open.

**2.Adoption of agenda**

145-23/12 Moved by Chrissy Ann Payne to accept the agenda as presented and amended.

Adopted

**3. Conflict of interest (if applicable)**

None.

**4.Adoption of minutes**

146-23/12 Moved by Louis Schryer that the minutes of the regular meeting of November 13th, 2023 be adopted.

Adopted

**5.** **Visitors**

None.

**6.** **Mayor’s MRC report**

The Mayor gives his report.

**7.** **Committee reports**

***Public Security***

Councillor Fleury, Chair of the Public Security committee, being absent; the Mayor gives a verbal report.

147-23/12 *MRC Pontiac request for funding – fit-test equipment*

WHEREAS the Municipality has taken note of the Guide intended for organizations concerning Component 4 - Support for intermunicipal cooperation of the Fonds régions et ruralité;

WHEREAS the 18 municipalities of the MRC Pontiac wish to present a project for the implementation of a fit-testing service for the facial piece of SCBAs and respiratory protection masks for employees of the municipalities of the MRC Pontiac within the scope of Component 4 - Support for intermunicipal cooperation of the Fonds régions et ruralité;

THEREFORE it is proposed by Neil Maloney and resolved that the present resolution be adopted and that it rule and decree as follows:

- The Council of the Municipality of Chichester undertakes to participate in the project to implement a fit-testing service for the facial piece of SCBAs and respiratory protection masks worn by employees of the municipalities of the Pontiac MRC and to assume part of the costs from its share (no direct financial payment);

- Council authorizes the project to be submitted under Component 4 - Support for intermunicipal cooperation of the Fonds régions et ruralité;

- The Council appoints the MRC Pontiac as the organization responsible for the project.

Adopted

148-23/12 *Intermunicipal agreement for Fit Testing Services*

WHEREAS CSI-2023-09-03 recommendation of the MRC Pontiac fire safety committee (CSI) concerning the implementation of a fit-testing service for the facepieces of SCBAs and respiratory protection masks worn by MRC municipal employees;

WHEREAS resolution C.M. 2023-11-27 adopted by the regional council of the MRC Pontiac;

WHEREAS that this request will be the subject of a grant application to the MAMH under Component 4 - Support for intermunicipal cooperation of the Fonds régions et ruralité (FRR);

WHEREAS the draft agreement has been presented to the municipal council;

It is proposed by Neil Maloney and resolved that the Municipality of Chichester wishes to participate in the intermunicipal agreement for the fit-testing service for the facepieces of its employees' SCBA and respiratory protection masks.

FURTHERMORE, Council authorizes Donald Gagnon, Mayor, and Alicia Jones, Director General, to sign all documents related to the agreement on behalf of the Municipality.

Adopted

***Roads & Environment***

Mayor Gagnon, Chair of the Roads & Environment committee, gives a verbal report.

***Planning & Development***

Councillor Maloney, Chair of the Planning & Development committee, gives a verbal report.

The Municipal Inspector’s report is received and read.

***Administration & Finance***

Councillor Schryer, Chair of the Administration & Finance committee, gives a verbal report.

The Council members complete and sign their annual Declaration of Pecuniary Interests as required by the Ministry of Municipal Affairs.

149-23/12 *Annual Contributions UPSC*

Moved by Corey Bissonnette to approve an increase to the annual contribution to the Upper Pontiac Sports Complex to $6,000 starting in 2024.

Adopted

150-23/12 *Funding request – WPC*

Moved by Dustin Denault to approve contribution of $500 in 2023 and $500 in 2024 to the West Pontiac Connects to continue their ongoing programming.

Adopted

151-23/12 *Council meeting schedule 2024*

WHEREAS section 148 of the Municipal Code provides that the Council must establish, before the beginning of each calendar year, the schedule of its regular sittings for the next year, by setting the date and time of each one;

It is therefore moved by Dustin Denault and resolved:

THAT the following schedule of regular Council meetings for 2024 be adopted. These sittings will be held on the following dates and begin at 7:00pm at the Municipal Office:

* January 15th - July 8th
* February 12th - August 26th
* March 11th - September 9th
* April 8th - October 7th
* May 13th  - November 4th
* June 10th  - December 2nd

THAT public notice of the contents of this schedule will be published at the Municipal Office as well as online on its website.

Adopted

152-23/12 *Pontiac Journal Advertising Budget 2024*

Moved by Chrissy Ann Payne to approve the Pontiac Journal advertising budget for 2024, with adjustments, for a total amount of $735, as discussed.

Adopted

153-23/12 *Staff increase 2024*

Moved by Neil Maloney to approve a cost-of-living increase of 3% for staff wages, as discussed.

Adopted

154-23/12 *Council increase 2024*

Moved by Louis Schryer that the Municipal Council will have 3% increase for the year 2024, as discussed.

The Mayor votes in favour.

Adopted unanimously

155-23/12 *Pro-Mayor 2024*

Moved by Chrissy Ann Payne that this Municipality name Councillor Neil Maloney as Pro-Mayor for the year 2024 and to authorize him to represent the Municipality, in the absence of the Mayor, at any sitting of the Council of the MRC Pontiac.

Adopted

***Leisure, Recreation, Tourism & Marketing***

Councillor Payne, Chair of the Leisure, Recreation, Tourism & Marketing Committee, gives a verbal report.

**8. Questions from the public**

None.

**9.** **Presentation of accounts**

156-23/12 Moved by Louis Schryer that the bills be paid according to the list distributed.

Adopted

**10.** **Reading of correspondence**

None.

**11.** **Varia**

*Road Safety grant*

157-23/12 Moved by Corey Bissonnette to make an application for funding for speed radar signs, through the MTQ road safety grant program, and to authorize the Director General to make the request.

Adopted

**12. In camera session**

Not required.

**13.** **Date of next meeting**

158-23/12 Moved by Corey Bissonnette that the next regular Council meeting will be held on Monday, January 15th, 2023.

Adopted

**14.** **Closing of meeting**

159-23/12 Moved by Neil Maloney that the meeting be adjourned at 7:55 pm.

Adopted

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I, Donald Gagnon, Mayor, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*