Province of Quebec

Municipality of Chichester

The Regular meeting of the Chichester Municipal Council was held November 13th, 2023 at 7:00pm, held at the Municipal Office.

At which were present, in-person, Mayor Donald Gagnon and Councillors Neil Maloney, Corey Bissonnette, Dustin Denault, Louis Schryer and Jacques Fleury.

Councillor Chrissy Ann Payne is absent.

Director General, Alicia Jones, is present.

**1.** **Opening of meeting**

Mayor Gagnon welcomes everyone and declares the meeting to be open.

**2.Adoption of agenda**

134-23/11 Moved by Louis Schryer to accept the agenda as presented and amended.

Adopted

**3. Conflict of interest (if applicable)**

None.

**4.Adoption of minutes**

135-23/11 Moved by Neil Maloney that the minutes of the regular meeting of October 16th, 2023 be adopted.

Adopted

**5.** **Visitors**

*- Roger Breton:*

- expresses concerns with Ottawa River Levels

- questions regarding communications and transparency with residents from the various level of governments

- questions regarding getting involved with committees and volunteering for improved communication.

The Mayor responds that there may be a possibility of participating in the MRC Flood committee and that he would bring it forward to the Warden.

*- Penny Vaillancourt:*

- questions regarding the minutes of the last meeting

- questions regarding pooling resources for professional services and if all the municipalities to get together to assist with gathering information for the residents.

The Mayor responds that any changes to the minutes will need to be done by approval of Council. The request for information of available resources was made to the MRC Pontiac, the DG agrees to send the same request to other municipalities.

**6.** **Mayor’s MRC report**

The Mayor gives his report.

**7.** **Committee reports**

***Public Security***

Councillor Fleury, Chair of the Public Security committee, gives a verbal report.

***Roads & Environment***

Mayor Gagnon, Chair of the Roads & Environment committee, gives a verbal report.

136-23/11 *TECQ 2019-2023 - project work - version #5*

WHEREAS the Municipality is aware of the Guide to the terms and conditions for the payment of the government contribution under the Gas Tax and Quebec Contribution Program (TECQ) for the years 2019 to 2023

WHEREAS the Municipality must respect the terms and conditions of this guide that apply to it in order to receive the government contribution that was confirmed in a letter from the Minister of Municipal Affairs and Housing.

It is proposed by Councillor Louis Schryer and resolved that :

* The Municipality undertakes to respect the terms of the guide that apply to it;
* The Municipality agrees to be solely responsible and to release the Government of Canada and the Government of Quebec as well as their ministers, senior officials, employees and agents from any liability for claims, demands, losses, damages and costs of any kind based on injury to a person, death of a person, damage to property or loss of property attributable to a deliberate or negligent act arising directly or indirectly from investments made with financial assistance obtained under the TECQ 2019-2023 program;
* The Municipality approves the content and authorizes the sending to the Ministry of Municipal Affairs and Housing of the attached Work Program #5 and all other documents required by the Ministry in order to receive the government contribution confirmed to it in a letter from the Minister of Municipal Affairs and Housing;
* The Municipality agrees to meet the minimum capital investment threshold for the entire five-year program;
* The Municipality undertakes to inform the Ministère des Affaires municipales et de l'Habitation of any changes that will be made to the work program approved by this resolution.
* The Municipality hereby certifies that the attached work program version #5 contains true costs realized and reflects the cost estimates of the eligible work.

Adopted unanimously

137-23/11 *Final Report - Local Road Assistance – Members grant*

WHEREAS the Municipality of Chichester has reviewed the terms and conditions of the Specific Improvement Projects (SIP) component of the Local Roads Assistance Program (LRAP-PAVL) and is committed to comply with them;

WHEREAS the road network for which an application for financial assistance has been granted is under municipal jurisdiction and is eligible for the PAVL;

WHEREAS the work was carried out in the calendar year in which the Minister authorized it;

WHEREAS the work carried out or the inherent costs are eligible for the PAVL;

WHEREAS the accountability form V-0321 has been duly completed;

WHEREAS the transmission of the accountability of the projects was made at the end of the realization of the work or at the latest on December 31, 2023 of the calendar year in which the Minister authorized them;

WHEREAS payment is conditional upon the Minister's acceptance of the Project's accounting;

WHEREAS if the report is deemed to be in compliance, the Minister will make a payment to the municipalities based on the list of work he has approved, but not exceeding the maximum amount of assistance as set out in the letter of announcement;

WHEREAS other sources of funding for the work have been declared;

FOR THESE REASONS, on the motion of Councillor Neil Maloney, it is unanimously resolved and carried that the Muicipal Council of Chichester approves the expenses in the amount **of $57,292** relating to the improvement work carried out and the inherent eligible costs mentioned in form V-0321, in accordance with the requirements of the Ministère des Transports du Québec, and recognizes that in the event of non-compliance with these requirements, the financial assistance will be terminated.

Adopted unanimously

***Planning & Development***

Councillor Maloney, Chair of the Planning & Development committee, gives a verbal report.

The Municipal Inspector’s report is received and read.

***Administration & Finance***

Councillor Schryer, Chair of the Administration & Finance committee, gives a verbal report.

138-23/11 *Discharge of legal lien - lot # 6 071 884*

Moved by Louis Schryer and resolved that this Municipality approve a discharge of the legal lien published against the property located at 41, chemin Riverside, bearing lot # 6 071 884.

Adopted

139-23/11 *CLSC Rental Agreement*

Moved by Councillor Dustin Denault to approve the renewal of the rental agreement for the CLSC Chapeau, with the CISSSO, for a period of 10 years as per the conditions presented; and to authorize the Mayor and the Director General to sign the agreement.

Adopted

***Leisure, Recreation, Tourism & Marketing***

Councillor Payne, Chair of the Leisure, Recreation, Tourism & Marketing Committee, being absent; the Mayor gives a verbal report.

**8. Questions from the public**

None.

**9.** **Presentation of accounts**

140-23/11 Moved by Jacques Fleury that the bills be paid according to the list distributed.

Adopted

**10.** **Reading of correspondence**

None.

**11.** **Varia**

*Summer Student grants*

141-23/11 Moved by Jacques Fleury to make an application for funding for two summer student positions, through the Canada Summer Jobs program, and to authorize the Director General to make the request.

Adopted

**12. In camera session**

Not required.

**13.** **Date of next meeting**

142-23/11 Moved by Corey Bissonnette that the next regular Council meeting will be held on Monday, December 4th, 2023.

Adopted

143-23/11 Moved by Neil Maloney that the next Special Council meeting for adoption of the 2024 Budget will be held on Monday, December 11th, 2023.

Adopted

**14.** **Closing of meeting**

144-23/11 Moved by Louis Schryer that the meeting be adjourned at 7:55 pm.

Adopted

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I, Donald Gagnon, Mayor, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*