Province of Quebec

Municipality of Chichester

The Regular meeting of the Chichester Municipal Council was held October 16th, 2023 at 7:00pm, held at the Municipal Office.

At which were present, in-person, Mayor Donald Gagnon and Councillors Neil Maloney, Corey Bissonnette, Chrissy Ann Payne, Dustin Denault, Louis Schryer and Jacques Fleury.

Director General, Alicia Jones, is present.

**1.** **Opening of meeting**

Mayor Gagnon welcomes everyone and declares the meeting to be open.

**2.Adoption of agenda**

115-23/10 Moved by Chrissy Ann Payne to accept the agenda as presented and amended.

Adopted

**3. Conflict of interest (if applicable)**

None.

**4.Adoption of minutes**

116-23/10 Moved by Neil Maloney that the minutes of the regular meeting of September 11th, 2023 be adopted.

Adopted

**5.** **Visitors**

*- Penny Vaillancourt:*

- questions regarding letter to be received following July meeting. DG responds that it was sent by email but will resend the original.

- questions regarding resources for professional services as required by the Ministry of the Environment for their property development. – can the Municipality or the MRC assist?

117-23/10 Moved by Dustin Denault to request assistance with the creation of a list of available local resources for professional services as required by the Ministry of the Environment for any work to be done in or near the floodplain, from the MRC Pontiac and from MNA Andre Fortin.

Adopted

**6.** **Mayor’s MRC report**

The Mayor gives his report.

**7.** **Committee reports**

***Public Security***

Councillor Fleury, Chair of the Public Security committee, gives a verbal report.

118-23/10 *Fire Department Organizational Structure*

Moved by Chrissy Ann Payne to adopt the new Pontiac Ouest Fire Department structure, which includes a Deputy Chief, Captains and Lieutenants, as presented.

Adopted

119-23/10 *FF Promotion Policy*

Moved by Jacques Fleury to adopt the Firefighters Promotion Internal Policy, effective 2024, as presented.

Adopted

120-23/10 *Pay structure firefighters 2024*

Moved by Louis Schryer to adopt the newly proposed firefighter pay structure, effective 2024, as presented.

Adopted

121-23/10 *Training 2024*

Moved by Neil Maloney to approve the planned training for 2024 for 4 Officers, 8 water rescue, 8 jaws of life (extrication) all coordinated with the MRC Pontiac, as discussed.

Adopted

122-23/10 *2024 Fire Department Budget*

Moved by Louis Schryer to approve the 2024 Fire Department budget as presented, the total budget is $275,000, amount unchanged from last year; of which Chichester’s portion represents an amount of $68,750.

Adopted

123-23/10 *Traffic Control*

Moved by Dustin Denault that the Municipality’s roads employees be called for traffic control for all fire call-outs located within the urban perimeters, as discussed.

Adopted

124-23/10 *Appreciation dinner*

Moved by Louis Schryer to approve the annual appreciation dinner for Firefighters, Council members and Staff; jointly with the Municipalities of Sheenboro and L’Isle-aux-Allumettes, for December 1st, 2023.

Adopted

***Roads & Environment***

Mayor Gagnon, Chair of the Roads & Environment committee, gives a verbal report.

125-23/10 *Crushing gravel*

Moved by Neil Maloney to approve the gravel crushing contract with H&H Construction, as discussed.

Adopted

***Planning & Development***

Councillor Maloney, Chair of the Planning & Development committee, gives a verbal report.

The Municipal Inspector’s report is received and read.

* *A request for financial relief is received from the residents of 1512 chemin Chapeau-Sheenboro.*

126-23/10 Moved by Neil Maloney to deny the request for financial relief from the residents of 1512 chemin Chapeau Sheenboro since the Municipality is not permitted to allocate public funds for personal relief.

Adopted

127-23/10 Moved by Neil Maloney that the owner of lot # 6 071 710 be contacted directly for all future discussions regarding this property, since the Municipality can only make provisions for renovations/construction/demolition, etc. with the legal property owner.

Adopted

128-23/10 *Purchase of property*

Moved by Corey Bissonnette to approve the purchase of property as described as a parcel of lot # 6 072 843, for an amount of $6,000; and to authorize the Director General to sign all required documents.

Adopted

***Administration & Finance***

Councillor Schryer, Chair of the Administration & Finance committee, gives a verbal report.

129-23/10 *MRC Pontiac – 2023 Shares*

Moved by Neil Maloney to approve the payment of the MRC Pontiac municipal shares for 2023.

Against: Louis Schryer

Adopted on division

***Leisure, Recreation, Tourism & Marketing***

Councillor Payne, Chair of the Leisure, Recreation, Tourism & Marketing Committee, gives a verbal report.

* *A request for funding is received from the Upper Pontiac Sports Complex*
* *A request for funding is received from West Pontiac Connects*

Both requests are deferred to Budget committee for further discussion.

**8. Questions from the public**

None.

**9.** **Presentation of accounts**

130-23/10 Moved by Chrissy Ann Payne that the bills be paid according to the list distributed.

Adopted

**10.** **Reading of correspondence**

None.

**11.** **Varia**

*- Forestry Management Planning*

*- Hurdman Lake update – to request from Ministry*

*- Damages following traffic redirection*

131-23/10 Moved by Neil Maloney to make a formal complaint to the MTQ regarding the re-direction of traffic onto private property during the fire call-out at 1512 chemin Chapeau-Sheenboro Road, and to request compensation for any possible damages, as discussed.

Adopted

**12. In camera session**

Not required.

**13.** **Date of next meeting**

132-23/10 Moved by Corey Bissonnette that the next regular Council meeting will be held on Monday, November 13th, 2023.

Adopted

**14.** **Closing of meeting**

133-23/10 Moved by Neil Maloney that the meeting be adjourned at 8:00 pm.

Adopted

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I, Donald Gagnon, Mayor, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*