Province of Québec

Municipality of L’Isle-aux-Allumettes

Regular meeting of the Municipal Council of L’Isle-aux-Allumettes held on Tuesday, December 3rd, 2024, at 7:00 P.M. at the Municipal Office.

The meeting is open to the public and present are his Worship Mayor Corey Spence and Councillors Robert Chafe, Brian Adam, Nancy McGuire, Mariette Sallafranque, Patrick Fleming and Ivan Schryer.

Alicia Jones, Director General, is in attendance.

* + 1. **Opening of meeting**

Mayor Spence welcomes everyone and declares the meeting to be open at 7:00 pm.

1. **Roll call**

All present.

1. **Recording of the sitting**

The current meeting is being audio recorded for administrative purposes.

**4. Adoption of agenda**

174-24/12 Moved by Councillor Adam, seconded by Councillor Fleming, to adopt the agenda as amended.

Adopted

**5. Adoption of minutes**

175-24/12 Moved by Councillor Adam, seconded by Councillor Fleming, to approve the minutes from the last regular Council meeting of November 5th, 2024, as presented.

Adopted

**6. Declaration of Conflict of Interest**

Councillor McGuire declares a conflict regarding an item to be presented under the Land Use planning committee, CCU recommendations with regards to lot 4786060.

**7. Statement of the Mayor**

The Mayor makes his Statement.

**8. Questions from the public**

None.

**9. Correspondence**

* *A request from Pontiac Journal regarding the proposed advertising for 2025:*

176-24/12 *Pontiac Journal Advertising Budget 2025*

Moved by Councillor Adam, seconded by Councillor Fleming, to approve the Pontiac Journal advertising budget for 2025, as discussed.

Adopted

* *A request for financial support from the Chutes Coulonge.*

177-24/12 Moved by Councillor Chafe, seconded by Councillor Schryer, to approve the request for support, for an amount of $200, for the upcoming Lumberjack event at the Chutes Coulonge, as presented.

Adopted

* *A drainage issue at property with lot 6506122 is discussed. Deferred to the Spring.*

**10. Committee Reports**

**Land-use, Urbanism & By-Laws**

Councillor McGuire, Chair of Land-use, Urbanism and By-Laws committee, gives a verbal report.

178-24/12 *Request for injunction*

Moved by Councillor McGuire, seconded by Chafe, to approve that the municipal lawyer requests an injunction for the property with an illegal construction, bearing lot # 4 786 284, as discussed.

Adopted

*\*\*\*Councillor McGuire declares conflict and leaves the meeting in progress.\*\*\**

179-24/12 *Subdivision 4786060*

Moved by Councillor Fleming, seconded by Councillor Schryer, to approve the request for subdivision of lot # 4786060, despite not meeting the minimum surface area requirements.

Adopted

*\*\*\*Councillor McGuire returns to the meeting in progress.\*\*\**

180-24/12 *Construction lot# 4786011*

Moved by Councillor McGuire, seconded by Councillor Fleming, to approve the request to authorize construction on lot # 4786011, despite non-conformity.

Adopted

**Public Works**

Councillor Schryer, Chair of the Public Works committee, gives a verbal report.

181-24/12 *Engineering Plans subdivision – CIMA+ quote*

Moved by Councillor Schryer, seconded by Councillor Sallafranque, to approve the offer of service from CIMA+, for an amount of $79,500, for the engineered plans required for the new water/sewer infrastructure in the Centennial/Central subdivision, as presented.

Adopted

*\*\*\*Councillor Schryer leaves the meeting in progress.\*\*\**

182-24/12 *Engineering Plans new sewer Front/Centennial – CIMA+ quote*

Moved by Councillor Adam, seconded by Councillor Sallafranque, to approve the offer of service from CIMA+, for an amount of $125,600, for the engineered plans required for the new sewer infrastructure required to include users along Front/Centennial, as presented.

FOR: AGAINST:

Brian Adam Mariette Sallafranque

Robert Chafe

Patrick Fleming

Nancy McGuire

Defeated with division

183-24/12 *Sewer requirements – Front/Centennial*

Moved by Councillor Chafe, seconded by Councillor Sallafranque, that this Council commits to continue to explore options to include a sewer service for those properties along Front/Centennial who are not currently on the network.

Adopted

*\*\*\*Councillor Schryer returns to the meeting in progress.\*\*\**

**Community, Culture & Recreation**

Councillor Chafe, Chair of the Community, Culture & Recreation committee, gives a verbal report.

184-24/12 *Tax exemption request CMQ – Upper Pontiac Sports Complex*

WHEREAS the Upper Pontiac Sports Complex, on October 28th, 2024, submitted a request for a tax exemption for the property located at 52, chemin de Pembroke in L'Isle-aux-Allumettes, in accordance with the procedures established by the Commission municipale du Québec;

WHEREAS the Municipality of L'Isle-aux-Allumettes has received a copy of this request for consultation and has 90 days to make its opinion known to the Commission;

WHEREAS the Upper Pontiac Sports Complex is a non-profit organization whose activities are aimed at providing sports and recreation services to promote the well-being and health of the community;

IT IS THEREFORE PROPOSED by Councillor Chafe, seconded by Councillor Adam and resolved that the Municipal Council of L'Isle-aux-Allumettes support the request of the Upper Pontiac Sports Complex for a tax exemption for the property located at 52, chemin de Pembroke.

AND THAT the Municipality forward its decision to the Commission municipale du Québec as soon as possible, with a presence at the hearing, if necessary, in accordance with the requirements of the application.

Adopted

185-24/12 *NFP funding requests for 2025*

Moved by Councillor Chafe, seconded by Councillor Adam, that the following amounts be approved for municipal funding for local non-for-profits for the 2025 year, and to authorize the Director General to draft a sign required funding agreements:

* Upper Pontiac Sports Complex:
  + $20,000 - For regular operations
  + $1,800 – For grounds maintenance
* Harrington Community Centre:
  + $6,695 – Conditional upon completion of the rooftop cooling system project
  + $3,430, plus in-kind snow removal - For regular operations and tax expenses
* West Pontiac Connects:
  + $5,000 - For support with 2025 salary and operating expenses
* Allumette Island Tourism Committee:
  + $5,000 – Conditional upon the completion of improvement projects in 2025
* Chapeau Recreation Association:
  + $18,200 – Conditional upon the completion of the field drainage and pavilion projects in 2025
* Chapeau Young at Heart
  + $2,200 – For additional seniors’ programs/activities throughout the year 2025

Adopted

**Revitalization**

Councillor Sallafranque, Chair of the Revitalization committee, gives a verbal report.

**Public Security**

Councillor Fleming, Chair of the Public Security committee, gives a verbal report.

**Administration**

Councillor Adam, Chair of the Administration committee, gives a verbal report.

186-24/12 *HVAC upgrades – 120 King street*

Moved by Councillor Adam, seconded by Councillor Sallafranque, to approve the quote for the required HVAC upgrades to the building at 120 King street; as presented from Hesse Thermotech, for an amount of $10,200 plus taxes, as presented.

Adopted

187-24/12 *Summer Student grants*

Moved by Councillor Adam, seconded by Councillor Sallafranque, to make an application for funding for two summer student positions, through the Canada Summer Jobs program, and to authorize the Director General to make the request.

Adopted

188-24/12 *BY-LAW fixing the Number of Council members*

WHEREAS the Municipality’s council is currently composed of the mayor and six (6) councillors;

WHEREAS the territory of the Municipality is not divided for electoral purposes;

WHEREAS according to the decree published in the Gazette officielle du Québec on December 27, 2023 (pages 6374 et seq.), the population of the Municipality is **1,389**;

WHEREAS section 44.1 of the Act respecting elections and referendums in municipalities (RLRQ, c. E-2.2) (LERM) authorizes the council “of a municipality with fewer than 2,000 inhabitants and whose territory is not divided for electoral purposes” to adopt a by-law so that the council is instead composed of the mayor and four (4) councillors;

WHEREAS this by-law must, on the one hand, be adopted in accordance with the procedure provided for in the law and, on the other hand, be adopted no later than December 31 of the calendar year “preceding the year in which the general election is to be held”;

WHEREAS the Director General and Clerk-Treasurer indicates that the purpose of this by-law, in accordance with section 44.1 of the Act respecting elections and referendums in municipalities (LERM), is to provide that the council will be composed, as of the next general election, of the mayor and four (4) councillors;

It is therefore proposed by Councillor Adam, seconded by Councillor Schryer, to adopt and enact the Bylaw fixing the number of Council members,

FOR: AGAINST:

ALL against.

Defeated

189-24/12 *ByLaw 2024-005 regarding the Internal Governance of Council meetings*

WHEREAS Article 491 of the Québec Municipal Code allows the council to adopt Bylaws to govern council debate and maintain order and decorum during council meetings;

WHEREAS the Municipality of L’Isle-aux-Allumettes wishes to ensure order and decorum at council meetings;

WHEREAS it is relevant for the Council to adopt a Bylaw for this purpose;

WHEREAS a notice of motion was given, and a draft Bylaw was presented, at the meeting on November 5th, 2024

IT IS THEREFORE proposed by Councillor Adam, seconded by Councillor Sallafranque, and resolved that the Bylaw regarding the Internal Governance of Council meetings be adopted and enacted.

Adopted unanimously

190-24/12 *Council meeting schedule 2025*

WHEREAS section 148 of the Municipal Code provides that the Council must establish, before the beginning of each calendar year, the scheulde of its regular sittings for the next year, by setting the date and time of each one;

It is therefore moved by Councillor Adam, seconded by Councillor Chafe, and resolved:

THAT the following schedule of regular Council meetings for L’Isle-aux-Allumettes for the year 2025 be adopted. These sittings will be held on the following dates and begin at 7:00pm at the Municipal Office:

* January 14th - July 8th
* February 4th - August 5th
* March 4th - September 2nd
* April 1st - October 7th
* May 6th  - November 18th
* June 3rd  - December 2nd

THAT public notice of the contents of this schedule will be published at the Municipal Office as well as online on its website.

Adopted

191-24/12 *Cost-of-living increase- Staff 2024*

Moved by Councillor Adam, seconded by Councillor McGuire, to approve a cost-of-living increase of 1.5% for staff wages, as discussed.

Adopted

192-24/12 *Cost-of-living increase- Council 2024*

Moved by Councillor Adam, seconded by Councillor Sallafranque, to approve a cost-of-living increase of 1.5% for Council remuneration, as discussed.

The Mayor votes in Favour of the Motion.

Adopted

**11. Review of monthly payables**

The list of accounts payables for the month of November is reviewed.

**12. Questions from the public**

None.

**13. Varia**

* *The nomenclature of the King street, along the hill portion (#130-134), is discussed; given the difficulty in locating these addresses. The DG will improve signage and explore other options to present to Council.*

**14. In camera session**

193-24/12 Moved by Councillor Adam, seconded by Councillor Sallafranque, to proceed with the discussion in-camera, at 8:25pm

Adopted

194-24/12 Moved by Councillor Sallafranque, seconded by Councillor Chafe, to return to the meeting in progress, at 9:15pm.

Adopted

195-24/12 *Sikorski Road closure*

Moved by Councillor McGuire, seconded by Councillor Fleming, to approve the closure of the south end of the Sikorski road, as requested by the property owners; and to request the municipal lawyer to draft a legal arrangement with each.

Adopted unanimously

**15. Date of next meeting**

The next regular meeting will be held on Tuesday, January 14th, 2025 at 7:00p.m. at the Municipal office.

**16. Closing of meeting**

196-24/12 Moved by Councillor Fleming and seconded by Councillor Chafe that the meeting be adjourned at 9:25pm.

Adopted

Director General / Clerk-treasurer Mayor

I, *Corey Spence, Mayor*, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*