

Province of Québec
Municipality of Sheenboro

Regular meeting of the Municipal Council of Sheenboro held January 8th
at 6:30 P.M.

In-person are present Mayor Doris Ranger, Councillors Karen Shea, Dick
Edwards, Lorna Brennan Agnesi, John Brennan, Richard Bradshaw and
Shamus Morris.

Simon Tessier, Interim Director General is in attendance.

1. Opening of Meeting

The mayor notes that there is quorum and calls the meeting to order at 6:30
pm.

2. Adoption of Agenda

001-2024

Moved by Councillor Edwards to adopt the agenda as
modified.

3. Conflict of Interest

None

4. Adoption of Minutes

002-2024

Moved by Councillor Brennan Agnesi that the minutes of the regular
meeting of November, December (as modified) be adopted and the
minutes of the Special Budget Meeting (as modified) be adopted.

Adopted

5. Questions from the Public

None

6. Municipal Inspectors Report

The Municipal Inspector was absent. Nothing new to report.

7. Administration

A. Payment of the Bills

003-2024

Moved by Councillor Bradshaw to pay the monthly bills as listed as
modified by council.

Adopted

B. Taxation By-Law

004-2024 Moved by Councillor Brennan to adopt the taxation By-Law as presented.

Adopted

C. Authorization to Pay Current Accounts for 2024

005-2024 Moved by Councillor Bradshaw to allow the Director General to pay the following bills upon reception: Bell, Bell Mobility, Hydro, Ministre du Revenu, Receiver Canada, Stinson, McGrimmon, LaRelance, CPA, Municipal Inspector and all Municipal Employees.

Adopted

D. TNO Recyclables

006-2024 Moved by Councillor Bradshaw to accept the TNO recyclables for the year 2024 at a fee of \$3000.

Adopted

E. Recycling Contract with LaRelance

007-2024 Moved by Councillor Brennan Agnesi to accept the contract presented from LaRelance for the years 2024-2025 with a base cost of \$109.03 and lift cost of \$43.35 for 2024 and to allow the Director General to sign all pertaining documents.

Adopted

F. PG Solutions

008-2024 Moved by Councillor Shea to have the Programmation Gagnon added to the Director Generals laptop at an additional cost of \$215/year with a one-time installation cost of \$240 and to allow the Director General to sign all pertaining documents.

Adopted

G. Business Visa

009-2024 Moved by Councillor Shea and resolved that:

1. the corporation delegate to the persons identified below the authority to enter into an agreement in order to request the issuance of one or more Desjardins credit cards (the “cards”), including renewal thereof upon expiry and replacement thereof as needed, with the credit limit(s) granted by the Fédération des Caisses Desjardins du Québec (the “Federation”);
2. the corporation be indebted to the Federation for amounts advanced and for any other debts related to use of the cards and any product related thereto, including for amounts that may exceed the applicable credit limit(s), as well as for the applicable fees and interest;
3. the corporation undertake to ensure that the cards are used in accordance with the terms and conditions of the Federation’s variable credit agreement that accompanies them and to assume liability for all debts and obligations that may result from failure to comply with such terms;

4. the persons identified below be authorized to sign any document that is useful or necessary to give full effect to this resolution, and to request any change to the issued cards, including any increase of the credit limit(s) and that they have all of the rights and powers required to manage and use the card account;

5. the persons identified below may indicate to the Federation the persons responsible for managing the card account, including the designation and withdrawal of the company’s representatives who are authorized to obtain a card, the distribution and amendment of the authorized credit limits, and the addition and withdrawal of options related to the card, if any;
Name of delegated persons (persons authorized to manage the account):

<u>Title or position</u>	<u>Name</u>	<u>Date of birth</u>
Director General	Ashlee Poirier	1984-07-02
Assistant Director General	Simon Tessier	1984-08-13

6. the Federation may consider this resolution to be in effect until it receives written notice that it has been amended or repealed

Adopted

H. PTI

010-2024 Moved by Councillor Edwards to adopted the PTI as presented.

Adopted

I. WePC

011-2024 Moved by Councillor Morris to approve the quote received by WePC for a total cost od \$1258.98 to have the office computer equipment and network properly set-up, including unlimited cloud storage with 365 day data-retention to ensure the confidentiality and security of all rate-payers information to be on par with all other municipalities in the MRC at a cost of \$129/month.

Adopted

J. Municipal Sale

012-2024 Moved by Councillor Morris to allow the Director General to move forward with a sealed bid for the tracks with a minimum bid starting at \$4000 and the Municipal trailer with a minimum bid starting at \$7500, accepting the highest bid and to allow the Director General to sign all pertaining documents concerning the sale.

Adopted

K. FQM

013-2024 Moved by Councillor Edwards to renew the yearly membership at a fee of \$1248.31 for 2024.

Adopted

L. Municipal Archives

The Director General informed council that we are waiting on quotes.

M. Municipal Office Floors

014-2024 Moved by Councillor Edwards to accept the lowest quote presented for the finishing of the municipal office floors to be paid for with the PRABAM grant funding. The two quotes received were as follows:

S.Duval Construction: \$ 4 646.91
F. Michaud Construction: \$ 5 763.31

S.Duval Construction was awarded the contract.

Adopted

N. Co-op Student for DWKS

Council has requested the Director General to reach out and organize for the student to undergo a two-week probationary period with the municipality.

O. Municipal Hall Rental

Council has requested the Director General to gather information on the possibility of renting out the municipal hall to ratepayers.

P. Sander

015-2024 Moved by Councillor Brennan to return the sander to Councillor Bradshaw whom donated it, as the municipality is unable to use it.

Adopted

Q. Qualified Tradesmen

016-2024 Moved by Councillor Brennan to have all electrical performed at the municipality by any public works employee to be verified by a qualified tradesman

Adopted

8. Public Works

A. Dust Suppressant

017-2024 Moved by Councillor Edwards to confirm the order of calcium chloride 35% liquid, 42 000 litres at \$0.405 at \$19 557.25 total taxes in from MultiRoutes with councils request to have the first application applied after the first grading of the year.

Adopted

B. Transfer Site

018-2024 Moved by Councillor Morris to have the transfer site hours for the spring season of 2024 begin on May 5th and be as follows:

Wednesdays 2:00 PM – 6:00 PM
Sundays 2:00 PM – 6:00 PM

Adopted

C. Brandian Road

019-2024 Moved by Councillor Brennan Agnesi to accept the name of the new road Chemin Brandian with reference to the survey from Michel Fortin, minutes 34462.

Adopted

9. Correspondence

None.

10. Varia

None.

11. In-Camera

020-2024 Moved by councillor Brennan that the session continues in-camera at 7:45 PM

Adopted

12. Out of Camera

021-2024 Moved by councillor Brennan to return to the meeting in progress at 7:48PM

Adopted

022-2024 Moved by councillor Edwards to accept the legal mandate fee of \$2000 for the firm Beaudry-Bertrand.

Adopted

13. Date of the next meeting

The next meeting will be on February 5th 2024 at 6:30 P.M.

14. Closing of meeting

023-2024 Moved by Councillor Bradshaw that the meeting be adjourned at 7:52 PM.

Adopted

Director General

Mayor / Secretary Treasurer

I, *Doris Ranger, mayor*, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.