

Province of Québec  
Municipality of Sheenboro

Regular meeting of the Municipal Council of Sheenboro held May 6th,  
2024 at 6:35 P.M.

In-person are present Mayor Doris Ranger, Councillors Karen Shea, Lorna  
Brennan Agnesi, John Brennan, Richard Bradshaw and Shamus Morris.

Councillor Dick Edwards is absent (Motivated)

Ashlee Poirier, Director General and Secretary-Treasurer, and Simon  
Tessier, Assistant Director General and Assistant Secretary-Treasurer  
attend.

**1. Opening of Meeting**

The mayor notes that there is quorum and calls the meeting to order at  
6:35 pm.

**2. Adoption of Agenda**

077-2024

Moved by Councillor Brennan Agnesi to adopt the agenda with the  
addition of “J. Council Meeting Schedule”.

Adopted

**3. Conflict of Interest**

None

**4. Adoption of Minutes**

078-2024

Moved by Councillor Brennan that the minutes of the regular meeting of  
April be adopted.

Adopted

**5. Question Period**

A question period was held.

**6. Municipal Inspectors Report**

Nothing to report

## 7. Administration

### A. Payment of the Bills

079-2024 Moved by Councillor Bradshaw to pay the monthly bills as listed.

Adopted

CERTIFICATES OF FUNDS AVAILABLE FOR ACCOUNTS: I, Ashlee Poirier, Director General, hereby certify that there are funds available for the purposes for which expenditures to total \$29 586.39 have been proposed.

Signed in Sheenboro, Quebec  
This 6th day of May 2024.

Ashlee Poirier, Director General/Secretary-Treasurer

### B. Patrimoine Sheenboro

080-2024 It is moved by Councillor Morris to adopt the rental agreement presented and to add Patrimoine Sheenboro to the municipalities Insurance policy for the duration of one year. This will cover Civil Responsibility and Errors/Omissions at a cost of \$300.

Adopted

### C. Assessment Roll

081-2024 It is moved by Councillor Brennan that the municipality proceeds with the equilibration of the assessment roll for the next triennial roll 2025, 2026 and 2027. This process was recommended by the evaluator who observed significant discrepancies between the value levels and that of the selling prices within the municipality. The work carried out within the framework of the equilibration will allow a recovery of the values on the roll and will promote the maintenance of tax fairness.

Adopted

### D. Summer Student Grant

082-2024 It is moved by Councillor Shea to post the summer student position in the Pontiac Journal, mailchimp, website and on social media.

Adopted

### E. Council Meeting Draft By-Law

Notice of Motion was given by Councillor Bradshaw

### F. Travel Expenses Draft By-Law

Notice of motion was given by Councillor Bradshaw

#### G. Municipal Inspector

083-2024 It is moved by Councillor Agnesi to hire Marc Lalonde as a Municipal Inspector and to pay his yearly membership fee of \$380/year with COMBEQ (Coorporation des Officiers Municipaux en Batiment et en Environnement du Quebec)

Adopted

#### H. Pontiac Journal

084-2024 It is moved by Councillor Brennan to purchase an add in the Pontiac Journal to congratulate Dubeaus Grocery on 40 years of business at a cost of \$115.

Adopted

#### I. Taxes Re-imbursement

085-2024 It is moved by Councillor Shea to re-imburse \$2 008.40 to a ratepayer who mistakenly paid the wrong municipality.

Adopted

#### J. Council Meeting Schedule

A discussion was had.

### 8. Public Works

#### A. Trout Lake Road

086-2024 It is moved by Councillor Bradshaw to have Trout Lake graded to the monument the next time the grader is here and to have the public works department follow closely to dispose of large rocks during the grading.

Adopted

#### B. Calcium Application

087-2024 It is moved by Councillor Brennan to schedule the first application of calcium on the following roads and to prioritize areas with fresh gravel.

- Fort-William Road (torn up section)
- Meehan Road (entire length)
- Sheen Road
- Sullivan Road (Past Chemin Berrigan intersection)
- Sullivan Road (Bottom of Primeau hill to Trout Lake Road)
- Mountain Road
- ICO/Hudson Bay
- Sarah Road (Bottom of Hill near Chemin Fort-William)

Adopted

#### C. Fort-William Road

088-2024 It is moved by Councillor Brennan to have the sections of double surface treatment on Fort-William road (from the turtle crossing to the 4-way intersection of Chemin Perrault) ripped up with the cheapest option available as it is causing a safety concern to users.

Adopted

D. Sullivan Road

089-2024 It is moved by Councillor Brennan to purchase ten (10) loads of grade A gravel and to have it spread on specific sections of Sullivan Road.

Adopted

E. Heavy Trucks By-Law

Notice of motion was given by Councillor Morris.

F. PRAFI Grant Support

090-2024 WHEREAS; the Municipality wants to support a renowned local business, Fort-William.

WHEREAS; the Municipality of Sheenboro wishes to encourage the retention and valorisation of our heritage in the form of local landmarks:

WHEREAS; The Fort is the longest contiguous business in the municipalities' history:

WHEREAS; the fort is one of our municipality's biggest attractions in terms of drawing tourists to the area.

WHEREAS; The Municipality recognises measures should be taken to protect this icon of local cultural heritage, which has a rich historical significance:

CONSIDERING THIS,

It is moved by Councillor Agnesi that the Municipality support the application by Mr. Miller and the MRC Pontiac to the PRAFI in order to help preserve this part of our local heritage.

G. Sealed Bids

The sealed bids were opened.

091-2024 It is moved by Councillor Shea to sell the tracks to the highest bidder, Mr. Doyle at a cost of \$2 555 and to have the Director General sign all pertaining documents for the sale.

Adopted

092-2024 It is moved by Councillor Shea to sell the trailer to the highest bidder, Mr. Schryer at a cost of \$4 500 and to have the Director General sign all pertaining documents for the sale.

Adopted

**9. Public Security**

**10. Correspondence**

A. Quebec Week for Persons with Disabilities

093-2024 CONSIDERING the importance for the municipal council of ensuring a quality living environment for people with disabilities;

WHEREAS municipalities can play an important role in combating prejudice against people with disabilities;

WHEREAS 21% of the population aged 15 and over in Quebec has a disability (or more) according to the 2022 Canadian Disability Survey;

WHEREAS Quebec Disabled Persons Week will take place from June 1 to 7, 2024;

It is proposed by Councillor Shea that the municipality of Sheenboro highlights the contribution of disabled people to the social, economic and cultural life of the city as part of Quebec Disability Week.

Adopted

B. ALPHI

A discussion was had.

C. Dust Suppressant Request

A letter was read to council

D. Sheenboro Recreation Association

A letter was read

094-2024      It is moved by Councillor Brennan to donate \$1 000 to the Sheenboro Recreation Association to help with the cost of live music on Canada Day.

Adopted

A letter was read

095-2024      It is moved by councillor Bradshaw to have the municipalities public works department help with the set-up and takedown for Canada Day festivities.

Adopted

E. Fort-William Road

A letter was read

**11. Varia**

A. PRABAM Grant

096-2024      It is moved by Councillor Edwards to accept the quote for the final basement renovations with S.Duval Construction at a cost of \$ 14 237.70.

Adopted

**12. Date of the next meeting**

The next meeting will be the 3<sup>rd</sup> of June 2024 at 6:30 PM

13. Closing of meeting

097-2024

Moved by Councillor Bradshaw that the meeting be adjourned at 8:37 PM.

Adopted

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Director General

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Mayor / Secretary Treasurer

I, *Doris Ranger, Mayor*, attest that the signature of this minutes is equivalent to the signature by me of all the motions it contains within the meaning of Article 142 (2) of the Municipal Code.